

**SOP Manual for Reviewing Work Permit
Applications under the Act for the
Recruitment and Employment of Foreign
Professionals**




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Instructions:

This SOP Manual is published to enhance the transparency of information and review; it is compiled in accordance with applicable laws and regulations, but the reviewing criteria are subject to the latest laws and regulations. In response to a variety of applications, any subsequent amendments to this SOP Manual will be announced for unspecified matters.

Category H (Foreign Professionals to Engage Professional Knowledge or Skills at Short-term Supplementary Learning Centers)

1. Job Description: Professional work prescribed in Article 3 of the Qualifications and Criteria Standards of the Employment of Foreign Professionals to Engage Professional Knowledge or Skills at Short-term Supplementary Learning Centers (the Reviewing Criteria of Category H) shall mean the following:

1. Technical creation or technical teaching in the digital content industry:
 - (1) Digital gaming industry (Code 01): home gaming software, computer gaming software or smart-device gaming software.
 - (2) Computer graphics and animation industry (Code 02).
 - (3) Sensory technology industry (Code 03): the following software/hardware development technologies:
 - A. Virtual reality (VR)
 - B. Augmented reality (AR)
 - C. Mixed reality (MR)
 - D. Interactive control applications
 - E. Optical sensor applications
 - (4) Others (Code 99): teaching in other digital content industries with substantial contributions to domestic talent education approved by the central competent authority in consultation with the Ministry of Education.
2. Teaching specialized knowledge or skills, as approved by the central competent authority in consultation with the Ministry of Education.

2. Qualifications

| No. | Requirement | Applicable Laws and Regulations | Reviewing Principles |
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| 1 | Foreign professionals | <p>1. Foreign professionals shall meet one of the following qualifications prescribed in Article 4 of the Criteria Standards for Category H:</p> <p>(1) Projects which the foreign professionals are involved in have won international awards.</p> <p>(2) Having worked in the foreign digital content industry for four years or more and having taught in international teaching institutions for two years or more.</p> <p>(3) Other world-renowned professionals approved by the MOL in consultation with the central</p> | <p>1. International awards are described as follows. If the international awards claimed by the employers are not those described below, the employers shall ask the Industrial Development Bureau, Ministry of Economic Affairs for review and comments:</p> <p>(1) Academy Award for Animated Short Film</p> <p>(2) Tokyo Anime Awards Festival</p> <p>(3) Annecy Int'l Animated Film Festival Award</p> <p>(4) Annie Awards</p> <p>(5) SIGGRAPH Computer Animation Festival</p> <p>(6) Student Academy Awards</p> <p>(7) Japan Media Arts Festival</p> <p>(8) Melbourne Int'l Animation Festival (MIAF)</p> <p>(9) Short Shorts Film Festival & ASIA</p> <p>(10) Visual Effects Society</p> |

| No. | Requirement | Applicable Laws and Regulations | Reviewing Principles |
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| | | <p>competent authority.</p> <p>2. Foreign professionals shall have the monthly wages or remuneration prescribed in Article 8 of the Qualifications and Criteria Standards for Foreigners Undertaking the Jobs Specified under Article 46.1.1 to 46.1.6 of the Employment Service Act.</p> | <p>Awards (VES Awards)</p> <p>(11) Busan International Short Film Festival (BIFF)</p> <p>(12) London International Animation Festival (LIAF)</p> <p>2. The foreign digital content industry is limited to digital games, computer animation and somatosensory technology in principle. If the foreign digital content industry claimed by the employers is outside the fields above, the employers shall ask the Industrial Development Bureau, Ministry of Economic Affairs for review and comments.</p> <p>3. Foreign professionals' work or teaching experience must be relevant to the digital content industry, but may not be necessarily identical to the intended field of teaching in Taiwan.</p> <p>4. International teaching institutions are described as</p> |

| No. | Requirement | Applicable Laws and Regulations | Reviewing Principles |
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| | | | <p>follows. If the international teaching institutions claimed by the employers are not those described below, the employers shall ask the Industrial Development Bureau, Ministry of Economic Affairs for review and comments:</p> <ul style="list-style-type: none"> (1) Gobelins, l'École de l'image (2) DigiPen Institute of Technology (3) Vancouver Film School (VFS) (4) Academy of Interactive Entertainment Media Design School (AIE) (5) Ubisoft Campus (6) KADOKAWA International Edutainment <p>5. For ad hoc consultations on the qualifications for foreign professionals, refer to “4. Other Regulations-Ad Hoc Consultations”.</p> <p>6. According to the latest announcement made by Ministry of Labor, the average</p> |

| No. | Requirement | Applicable Laws and Regulations | Reviewing Principles |
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| | | | <p>monthly wage or remuneration of a foreign professional employed to engage in specialized or technical work shall not be less than NT\$47,971.</p> <p>7. The average monthly salaries include regular salaries and non-regular salaries. Regular salaries include basic pay, professional allowances, monthly-based bonuses and fixed compensations or allowances in kind for rent, utilities, transportation, rooms and boarding. Non-regular salaries include overtime payments, non-monthly-based bonuses or allowances, such as three main national holidays, special bonuses for leaves, and meal reimbursement.</p> |
| 2 | Employers | According to Article 5 of the Criteria Standards for Category H, employers shall be corporations and meet the following | 1. The employers (applicants) of foreign professionals employed to engage in professional knowledge or skills for short-term |

| No. | Requirement | Applicable Laws and Regulations | Reviewing Principles |
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| | | <p>qualifications:</p> <ol style="list-style-type: none"> 1. Being short-term supplementary learning centers registered in accordance with the Supplementary Education Act; and 2. Signing contracts with international teaching institutions. Those making contributions to the national economy and social development as approved by the MOL in consultation with the central competent authority are not subject to this regulation. | <p>supplementary learning centers, shall be corporations incorporated according to the Company Act; in addition, foreign professionals shall work in short-term supplementary learning centers established by the corporations.</p> <ol style="list-style-type: none"> 2. For ad hoc consultations on the qualifications for employers, refer to “4. Other Regulations-Ad Hoc Consultations”. |

3. Submissions

| No. | Required Document | Content of Review | Notes |
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| 1 | Receipt of the reviewing fee | <p>1. The reviewing fee receipt may be waived since information on the reviewing fee receipt should be provided on the application form. However, the option shall be subject to each case and the employers may be asked to attach it. (According to Announcement No. 10405118501 issued by Ministry of Labor on September 23, 2015.)</p> <p>2. The reviewing fee is NT\$500.</p> | <p>1. The reviewing fee for the employment of foreign professionals is calculated by case other than by the number of applicants. The application (for the work permits of more than two foreign professionals) in the same case is only required to pay a reviewing fee of NT\$500.</p> <p>2. A new hire and a re-hire shall not be treated as one application. Applicants shall apply separately and pay the supplementary reviewing fee.</p> <p>3. Those who apply for changes in information do not need to pay the reviewing fee. Those who withdraw the application will not be refunded their fee.</p> <p>4. Those who overpay or underpay the reviewing fee or do not pay the reviewing fee at a post office will be asked to repay the reviewing fee in accordance with the</p> |

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| | | | <p>regulations.</p> <p>5. The refund method for the overpaid (mistakenly paid) reviewing fee: Employers will be asked to fill out the application form, check the refund type and attach the original receipt of the overpaid (mistakenly paid) reviewing fee for refund.</p> <p>6. According to Announcement No. 0930450078 issued by the Ministry of Finance on February 11, 2004, profit-seeking enterprises or professional practitioners who pay the reviewing fee to apply for work permits for foreign professionals with postal GIRO deposit slips may use the receipts to account for expenses.</p> |
| 2 | Application form | 1. The fields in the application form, such as job category; application item; name, unified business number, person in charge, address, | <p>1. The application for new hires and re-hires shall be separated.</p> <p>2. The field of positive benefits of employment of foreign professionals shall be</p> |

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| | | <p>mailing address and contact of applicant; receipt of reviewing fee; specific reason for employment and positive benefits of employment of foreign professional (application for extension is excluded) must be completed.</p> <p>2. The applicant's name shall be consistent with the official chop of the applicant. The address of the applicant shall be the same as that on the business registration certificate.</p> <p>3. Employers entrusting a private employment service agency to apply, shall ensure the name of agency, registration number of agency, signature of professional, official chop of agency, official chop of person in charge and contact phone</p> | <p>specified and relevant to the job. The application for extension is excluded.</p> <p>3. Employers will be asked to complete the application if the required fields are not completely filled out.</p> |

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| | | <p>number are provided.</p> <p>4. The official chops of the agency and the person in charge shall be affixed.</p> | |
| 3 | Roster of employed foreign professionals | <p>1. The fields in the roster, such as name of applicant, unified business number of applicant, name, gender, nationality or area, date of birth, passport number, period of employment, education, monthly salary or remuneration, job and working address in Taiwan, must be completed.</p> <p>2. Personal information shall be correctly provided based on the passport or travel document.</p> <p>3. The period of work shall be consistent with or less than the period of employment contract.</p> <p>4. The salary or</p> | <p>1. The field, Occupation Category Code, shall be left blank.</p> <p>2. The monthly salary shall be provided according to the employment contract.</p> |

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| | | <p>remuneration shall be consistent with that specified in the employment contract and no less than NT\$47,971 (average monthly salary) in accordance with the regulations governing the salaries of employed foreign professionals.</p> <p>5. The working address in Taiwan shall be consistent with that specified in the registration certificate of the short-term supplementary learning center established by the employer.</p> <p>6. The official chop of applicant shall be affixed.</p> | |
| 4 | Copy of employed foreign professional's passport or alien | <p>1. The passport or ARC shall be valid at the commencement date of employment.</p> <p>2. The personal information page shall be complete,</p> | <p>1. Texts on the document, including "Travel Document", "Identify Certificate or "Not Passport", are not accepted. For Ukrainian minors, the copy of a passport shall be</p> |

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| | resident certificate (ARC) | <p>clear and identifiable.</p> <p>3. Residents of mainland China are not allowed to work in Taiwan except for those from Hong Kong and Macau.</p> | <p>attached and may be replaced by the travel document in exceptional cases. For other countries, the document will be determined on a case-by-case basis.</p> <p>2. If “Overseas” is marked on an U.K. passport, the holder is a resident of Hong Kong.</p> <p>3. Empty pages of the passport can be exempted. Where there is any inconsistency between the passport number for this and previous applications because of replacement, only the copy of the new passport shall be attached.</p> <p>4. If the passport number is changed after issuance of the approval letter, the application for a change in information shall be made separately.</p> |
| 5 | Consent of legal representative | Foreign professionals under the age of 20 are required to submit the consent of legal representative and his/her passport. | 1. The age of 20 is calculated from the commencement date of employment (instead of the date of application). Foreign professionals under the age of 20 are required to submit the |

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| | | | <p>consent of legal representative.</p> <p>2. If the legal representative is unable to attach the passport, another document that is sufficient to prove his/her identity may be attached instead, such as ID card or driver's license.</p> |
| 6 | Foreign professional's work and teaching experience | <p>1. Foreign professionals shall attach documents proving at least four years of work experience in the foreign digital content industry and at least two years of teaching experience in international teaching institutions.</p> <p>2. The documents proving work or teaching experience shall be issued by the original employers or sufficient to prove the employment of foreign professionals.</p> <p>3. Work and teaching experience shall include</p> | <p>1. If documents proving work experience provided by foreign professionals are produced in Afghanistan, Algeria, Bangladesh, Bhutan, Myanmar, Cambodia, Cameroon, Cuba, Ghana, Iran, Iraq, Laos, Nepal, Niger, Nigeria, Pakistan, Senegal, Somalia, Sri Lanka, Syria, Philippines, Thailand, Vietnam, Malaysia or Indonesia, they shall be verified by the representative offices of the Republic of China. (According to Announcement No. 1040508120 issued by Ministry of Labor on July 21,</p> |

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| | | <p>the basic information of foreign professional, job, period of work, name of employer, official chop of employer and signature or seal of supervisor.</p> | <p>2015.)</p> <p>2. According to Article 7 of the Act Governing Relations between the People of the Taiwan Area and the Mainland Area, if documents proving work and teaching experience provided by foreign professionals are produced in mainland China, they shall be verified by the Straits Exchange Foundation before review.</p> |
| 7 | Original certificate of health examination | <p>1. According to Paragraph 2, Article 2 and Paragraph 2, Article 3 of the Other Submissions for the Employment of Foreign Professionals to Engage in Professional Knowledge or Skills for Short-term Supplementary Learning Centers, the original documents proving the foreign professional's passing a health examination issued</p> | <p>1. The list of designated hospitals for foreign professionals' health examination is available on the website of Centers for Disease Control, Ministry of Health and Welfare at https://www.cdc.gov.tw/professional/list.aspx?treeid=82ce806a312cefec&nowtreeid=8489EB960A93AD2E.</p> <p>2. The most recent three months mentioned in 1. on the left side are calculated from the date of issuance to the date of</p> |

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| | | <p>within 3 months prior to the date of application in accordance with the regulations of the central authority in charge of health and welfare shall be attached.</p> <p>2. According to Article 4 of the Regulations Governing Management of the Health Examination of Employed Aliens, documents proving health examination shall include one of the following:</p> <p>(1) The certificate of qualified health examination with signature of the physician issued within the last three months by the qualified medical institution in the country and its Chinese version verified by the</p> | <p>receipt of the certificate of health examination.</p> <p>3. Foreign professionals who do not pass the health examination shall be treated in accordance with the Principles of the Determination and Management of Unqualified Health Examination Items in Designated Hospitals under Appendix 3 of the Regulations Governing Management of the Health Examination of Employed Aliens.</p> <p>4. The original copy is required. A copy with a hospital chop is not accepted.</p> |

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| | | <p>representative office of the Republic of China.</p> <p>(2) The certificate of qualified health examination issued within the last three months by the designated hospital.</p> <p>2. According to Paragraph 2, Article 4 of the Regulations Governing Management of the Health Examination of Employed Aliens, the following examinations and items shall be included in the certificate of health examination:</p> <p>(1) Chest X-ray examination for tuberculosis.</p> <p>(2) Serological testing for syphilis.</p> <p>(3) General physical examination.</p> <p>(4) Inspection report on positive antibody or certificate of vaccination for measles and rubella;</p> | |
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| | | <p>however, an application for extension may be exempted.</p> <p>(5) Other examinations considered necessary by the central health authority based on an epidemic outbreak or other characteristics of countries where the foreign professional has lived.</p> <p>3. According to Paragraph 3, Article 4 of the Regulations Governing Management of the Health Examination of Employed Aliens, approval of employment or extension shall not be issued if any item of the health examination mentioned above does not qualify; however, it shall be subject to Articles 7 and 9 of the same Regulations.</p> <p>4. According to Article 53 of the Employment</p> | |
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| | | <p>Service Act, if foreign professionals have to transfer employers or are employed by more than two employers, the certificate of qualified health examination issued within the last three months may not be attached by the new employer if the period of employment is within the validity of the original employment permit to which the certificate of qualified health examination is attached by the original employer at the time of application. (According to Announcement No. 0940008510 issued by Ministry of Labor on March 3, 2005.)</p> | |
| 8 | Original copy of police criminal | 1. Foreign professionals having obtained the employment permit to engage skills or foreign | 1. If the copy of police criminal record is issued by the listed countries, it must be verified by the representative office of |

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| | record | <p>languages for supplementary learning centers may be exempt.</p> <p>2. The copy of police criminal record must be valid within six months starting from the date of issuance to the date of receipt of application.</p> <p>3. The copy of police criminal record must be the national document of the foreign professional's passport issuing country and contain no record of sexual assault, sexual harassment, sexual exploitation, sexual bullying or damage to rights and interests of children and youths.</p> | <p>the Republic of China. (According to Announcement No. 1040508120 issued by Ministry of Labor on July 21, 2015.)</p> <p>2. When applying for the police criminal record, Hong Kong citizens have to submit the supplementary document issued by Ministry of Labor to Ministry of Hong Kong Police Force, and Ministry of Hong Kong Police Force will send the original copy of police criminal record directly to Ministry of Labor instead of the applicants.</p> |
| 9 | Employment contract | <p>1. The name of the foreign professional, job title or description (sufficient to identify the scope of work), period of employment and salary shall be specified in the</p> | <p>1. The job description of the foreign professional shall comply with Article 3 of the Criteria Standards for Category H.</p> <p>2. If the salary reaches the monthly wage or</p> |

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| | | <p>employment contract with the signatures of the employer and the foreign professional.</p> <p>2. Period of employment:</p> <p>(1) Period of work shall not exceed the period of employment. In case of any discrepancy, the period of work shall apply.</p> <p>(2) The commencement date of employment shall be specified in the contract, or the contract shall take effect upon the approval of employment issued by Ministry of Labor according to the Civil Code (however, the period of application in the roster of foreign professionals shall specify the commencement date of</p> | <p>remuneration by adding all allowances, such as overtime pay, performance bonuses and year-end bonuses, the salary structure shall be listed.</p> <p>3. The employment contract or (branch office) assignment document entered into between the foreign professional and the foreign head office may be viewed as the employment contract. The domestic applicant (branch office) is not required to enter into another contract with the foreign professional.</p> <p>4. The labor contract shall meet the regulations of the Republic of China, or will be deemed invalid.</p> <p>5. In consideration of diverse types of service, contracts with employment, appointment or contract or work in nature are accepted. To implement the employer's responsibility under the Labor Standards Act, the Ministry of</p> |

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| | | <p>employment).</p> <p>3. Salary: According to the announcement of Ministry of Labor, the average monthly wage or remuneration of a foreign professional employed to engage in specialized or technical work shall not be less than NT\$47,971.</p> | <p>Labor adds the following to the letter of approval: “The employer and the foreign professional shall follow other regulations, if applicable, during the approval of the employment permit”.</p> |
| 10 | Salary withholding certificate (including withholding at source) (optional) | <p>1. The salary withholding certificate may be exempt due to information sharing with the Ministry of Finance; however, the employer may be asked to attach the salary withholding certificate as needed. (According to Announcement No. 10405118501 issued by the Ministry of Labor on September 23, 2015.)</p> <p>2. The name and unified business number of the withholding agency, name of taxpayer and</p> | <p>1. For the application for extension, total income paid to the foreign professional shall be confirmed. If the average monthly salary is lower than the prescribed salary, the employer is required to explain and attach related evidence. If the foreign professional has no income or income below the prescribed amount in Taiwan, the employer shall provide the overseas payment certificate. The central authority in charge of relevant business may provide review comments whenever</p> |

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| | | <p>total income shall be confirmed according to information shared by the Ministry of Finance.</p> <p>3. Fiscal year:</p> <p>(1) New hires: The salary withholding certificate is exempt in principle; in case of any doubts about the application, the employer may be asked to attach the salary withholding certificate in the previous or last year, or the local government may visit the site.</p> <p>(2) Re-hires: The employer is required to attach the salary withholding certificate in the previous or last year. “The previous or last year” mentioned above shall be determined by the period of declaration. For example:</p> <p>a. When the employer</p> | <p>necessary.</p> <p>2. If the employer is required to attach the salary withholding certificate, the list of income, individual income tax return (e-file) or receipt specifying the salary paid to the foreign professional may also be accepted.</p> <p>3. According to the Income Tax Act, the income tax payable of individuals who stayed in the Republic of China for less than 183 days in the previous year shall be withheld at source and verified by the National Taxation Bureau.</p> |
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| | | <p>applies for employment of a foreign professional between January 1, 2017 and January 31, 2017, the employer shall attach the foreign professional's salary withholding certificate in 2015 or 2016.</p> <p>b. When the employer applies to employ a foreign professional after February 2017, the employer shall attach the foreign professional's salary withholding certificate in 2016.</p> | |
| 11 | Company representative's ID | <ol style="list-style-type: none"> 1. The copy of the ID card shall be attached. 2. If the company representative is a foreigner, the copy of his/her passport or ARC shall be attached. | <ol style="list-style-type: none"> 1. The copy of passport or ARC shall be valid at the time of application. 2. The company representative shall be consistent with that specified in the company registration certificate. |

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| 12 | Company registration certificate, franchise license | The employer shall attach the company registration (change) certificate and the registration certificate of the short-term supplementary learning center issued by the local government. | The name of the company or the supplementary learning center shall be correct. |
| 13 | Cooperation contract between company and international teaching institution | <ol style="list-style-type: none"> 1. The term of contract shall be valid during the application for employment. 2. The parties in the contract shall be the employer (company) and the international teaching institution. 3. If the employer does not attach the cooperation contract, the employer may propose consultations according to Paragraph 2, Article 5 of the Criteria Standards for Category H. Please refer to “4. Other Regulations-Ad Hoc Consultations”. | For the scope of international teaching institutions, please refer to “2. Qualifications-Foreign Professionals”. |

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| 14 | Original letter of employment permit | <ol style="list-style-type: none"> 1. The employment period of application for extension shall be succeeded by that of the original employment permit. 2. The original letter of employment permit shall be attached for the application of extension or changes in information. | <p>The application for extension shall be submitted 4 months before the expiration of the employment permit. For a period of employment less than six months, the employer shall submit the application after 2/3 of the period of employment passes. Any application submitted earlier will be returned.</p> |

4. Other Regulations

| No. | Item | Applicable Laws and Regulations | Notes |
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| 1 | Ad hoc consultations- Job | <ol style="list-style-type: none"> 1. General consultations refer to those announced by the Ministry of Labor in administrative rules to conform to the digital content industry. 2. Case consultations refer to those requested by the employer on a case-by-case basis with related evidence attached and determined by the Ministry of Labor in consultation with the central authority in charge of relevant business to conform to the digital content industry. | The employer shall attach related evidence whether making an application through general consultations or through case consultations. |
| 2 | Ad hoc consultations- Foreign professionals | <ol style="list-style-type: none"> 1. General consultations refer to those announced by the Ministry of Labor in administrative rules to conform to the qualifications for foreign professionals. | The employer shall attach related evidence whether making an application through general consultations or through case consultations. |

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| | | <p>2. Case consultations refer to those requested by the employer on a case-by-case basis with related evidence attached and determined by the Ministry of Labor in consultation with the central authority in charge of relevant business to conform to the qualifications for foreign professionals under Subparagraph 3, Article 4 of the Criteria Standards for Category H.</p> | |
| 3 | Ad hoc consultations- Employers | <p>1. General consultations refer to those announced by the Ministry of Labor in administrative rules to conform to the qualifications for employers.</p> <p>2. Case consultations refer to those requested by the employer on a case-by-case basis with related</p> | <p>The employer shall attach related evidence whether making an application through general consultations or through case consultations.</p> |

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| | | <p>evidence attached and determined by the Ministry of Labor in consultation with the central authority in charge of relevant business to conform to the qualifications for employers under Subparagraph 2, Article 5 of the Criteria Standards for Category H.</p> | |
| 4 | Period of work permit | <p>1. According to Article 2 of the Act for the Recruitment and Employment of Foreign Professionals, foreign professionals shall engage in or seek professional work in Taiwan according to the Act; unspecified matters in the Act shall be governed by the Employment Service Act, the Immigration Act and other applicable laws and</p> | <p>The Ministry of Labor may decide on the period of work permit based on the employer's application and the case, and may visit or conduct consultations when necessary.</p> |

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| | | <p>regulations.</p> <p>2. According to Article 52 of the Employment Service Act, the longest period for a work permit is three years. The period of work permit shall be approved based on the above regulations, period of application and term of contract.</p> | |
| 5 | Handling of overdue application for extension | <p>According to Paragraph 2, Article 9 of the Criteria Standards for Category H, employers failing to apply within the prescribed time limit may make a supplementary application within 15 days after the approval of the Ministry of Labor.</p> | <p>1. An application by employers who make the application for extension after the original employment expires shall be reviewed as an application for new employment, with the salary checked.</p> <p>2. For exceptional cases that the employer makes a supplementary application within 15 days of the original due date of employment (with the description letter attached) in accordance with Paragraph 2, Article 9 of the Criteria Standards for Category H, the application for extension shall</p> |

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| | | | be approved, and the period of employment shall be traced (the examiner shall mark in the system so that no supplementary application will be made next time). |
| 6 | Employment transfer document | <p>According to Article 53 of the Employment Service Act, a new employer is required to ensure whether the foreign professional will replace the employer if he/she is employed by another employer during the application for employment:</p> <ol style="list-style-type: none"> 1. Yes: Please provide the termination certificate. 2. No: Employment will be reviewed as part-time work, and the employment transfer document may be exempt. | |
| 7 | Letter of revocation regarding company | When the company has been dissolved but the Ministry of Labor has a record of valid employment | 1. For employers under liquidation upon dissolution through website inquiry, whether the liquidation or |

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| | dissolution | <p>of foreign professionals, the letter of employment revocation shall be addressed to the following receiver and address:</p> <p>1. Employers:</p> <p>(1) Liquidation upon dissolution: Applicant (person in charge) and registered business address.</p> <p>(2) Debt clearance upon bankruptcy: Trustee in bankruptcy and mailing or permanent address provided by the court having jurisdiction.</p> <p>(3) Completion of liquidation upon dissolution or debt clearance upon bankruptcy: N/A since the corporate personality has been dissolved.</p> <p>(4) Dissolution due to restructuring or</p> | <p>debt clearance has been completed can be inquired on related court websites.</p> <p>2. The immigration status of foreign professionals can be inquired on the website of National Immigration Agency.</p> |

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| | | <p>merger: N/A since the corporate personality has been dissolved.</p> <p>2. Foreign professionals:</p> <p>(1) Staying in the country: Residential address specified in the application or registered business address; in case of dissolution prescribed in 1(3) and (4), service shall be effectuated by constructive notice.</p> <p>(2) Leaving or not entering the country: Registered business address by constructive notice.</p> | |
| 8 | Declaration of picking up in person | <p>For those who would like to pick up in person, please fill out and submit your declaration of picking up in person at the counter of the Ministry of Labor.</p> <p>Registered mail is not accepted.</p> | |

| No. | Item | Applicable Laws and Regulations | Notes |
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| 9 | Seal affix | Copies attached to the application shall be marked “In conformity with the original”. The seals of the employer and the person in charge must be affixed to every page of the application. | The seals of the agency and the person in charge shall be affixed to documents attached by the employer; applications by government agencies or schools shall have the official chop affixed to the application and the roster, and the seal of the agency or department/institute may be affixed to other documents instead. |
| 10 | Translation | According to Article 7 of the Other Submissions for Employers to Apply for the Employment of Category A Foreign Professionals and Article 6 of the Other Submissions for the Employment of Foreign Professionals to Engage Professional Knowledge or Skills for Short-term Supplementary Learning Centers, Chinese versions of documents submitted by the employer shall be attached if the documents are not in Chinese. | 1. For submissions made in foreign languages, abridged translations are accepted provided that the scope of the abridged translations shall include the qualifications prescribed by the laws (for example, the employment contract shall include the name of employer, name of employed foreign professional, job title and description, period of employment and salary or remuneration), the agency issuing or signing submissions written in |

| No. | Item | Applicable Laws and Regulations | Notes |
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| | | | <p>foreign languages, the name and job title of signatory and signing date (if the name of signatory is a foreign name, the foreign name shall be specified in the Chinese translation); the abridged translations shall be consistent with the original submissions.</p> <p>2. Chinese translations may be made by the employer or foreign professional without verification or notarization.</p> |
| 11 | Document verification | <p>1. If any certificate is issued by the listed countries, it must be verified by the representative office of the Republic of China. (According to Announcement No. 1040508120 issued by the Ministry of Labor on July 21, 2015.)</p> <p>2. If certificates are produced in mainland China, the diploma shall be examined and</p> | |

| No. | Item | Applicable Laws and Regulations | Notes |
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| | | <p>recognized by the agency authorized by the Ministry of Education (National Chung Hsing University), and other certificates shall be verified by the institution established or designated by the Executive Yuan or the private group authorized by the Executive Yuan (Straits Exchange Foundation) according to Article 7 of the Act Governing Relations between the People of the Taiwan Area and the Mainland Area.</p> | |

Employment Permits of Foreign Special Professionals (Up to 5 Years)

1. Job Description: Professional work prescribed in Sub-paragraph 4,

Article 4 of the Act for the Recruitment and Employment of

Foreign Professionals refers to the following:

- (1) Work as listed in Article 46 Paragraph 1 Subparagraphs 1 to 6 of the Employment Services Act:
 - A. Specialized or technical work (Category A)
 - B. Director/manager/executive of a business invested in or set up by overseas Chinese or foreigner(s) with the authorization of the Government of the Republic of China (Category B)
 - C. School teacher (Category C): Since February 8, 2018, a work permit shall be applied to the Ministry of Education according to the regulations established by the Ministry of Education.
 - D. Full-time teacher teaching course(s) on foreign language(s) at a short-term class registered for supplementary schooling in accordance with the Supplementary Education Act (Category D)
 - E. Sports coach and athlete (Category E)
 - F. Artistic and show business work (Category F)
- (2) Possessing specialized knowledge or skill, and approved by the central competent authority in consultation with the Ministry of Education as a teacher of non-academic classes in a short-term tutorial school registered in accordance with the Supplementary Education Act (Category H).

2. Qualifications

- (1) Subject: Foreign special professionals prescribed in Sub-paragraph 2, Article 4 of

the Act for the Recruitment and Employment of Foreign Professionals who possess special expertise needed in science and technology, economy, education, culture and arts, sports and other fields, as announced by the relevant central competent authority:

1. Science and Technology

(Ministry of Science and Technology Ke-Bu-Ke-Zi No. 1070010828A
Announcement dated February 8, 2018)

2. Economy

(Ministry of Economic Affairs Jing-Shen-Zi No. 10704601220 Announcement
dated March 6, 2018)

3. Education

(Ministry of Education Tai-Jiao-Gao-(5)-Zi No. 1070023767B Announcement
dated February 21, 2018)

4. Culture and Arts

(Ministry of Culture Wen-Zong-Zi No. 10730041392 Announcement dated
February 21, 2018)

5. Finance

(Financial Supervisory Commission Jin-Guan-Guo-Zi No. 10701906864
Announcement dated February 8, 2018)

6. Sports

(Ministry of Education Tai-Jiao-Shou-Ti-Bu-Zi No. 1070007916B
Announcement dated March 9, 2018)

7. Law

(Ministry of Justice Fa-Jien-Zi No. 10704506200 Announcement dated
February 8, 2018)

8. Architectural Design

(Ministry of the Interior Tai-Nei-Ying-Zi No. 1070802931 Announcement
dated February 21, 2018)

(2) Employers, foreign professionals, their job descriptions and salaries shall comply

with the Qualifications and Criteria Standards for Foreigners Undertaking the Jobs Specified under Article 46.1.1 to 46.1.6 of the Employment Service Act and the Qualifications and Criteria Standards of the Employment of Foreign Professionals to Engage Professional Knowledge or Skills for Short-term Supplementary Learning Centers, with submissions presented. For more information, please refer to the SOP Manual for the corresponding job category.

(3) Credentials for foreign special professionals have been amended in Article 3 of the Other Submissions for Employers to Apply for the Employment of Category A Foreign Professionals. For more information, please refer to 3. Qualifications and Submissions.

3. Qualifications and Submissions

| Field | Requirement | Required Document |
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| Science and technology (Ministry of Science and Technology) | The applicant has held, or currently holds, a position with a most recent monthly salary of over NT\$160,000 in Taiwan or another country. | Copy of documents verifying salary or income tax payment relating to employment at a technology company, public or private university in Taiwan or abroad, or academic research institution in Taiwan or abroad. <Note> 1. Research institute refers to any institute with research as its core mission. 2.If an applicant's most recent monthly salary is over NT\$160,000 the proof of employer, the salary withholding certificate or tax certificate issued by the foreign government specifying the monthly salary or average monthly salary of |

| Field | Requirement | Required Document |
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| | | <p>over NT\$160,000 within the first three years from the month of application or a copy of the employment contract specifying the aforesaid monthly salary shall be attached.</p> |
| | <p>Those with unique talents or outstanding R&D ability or innovative performance in such cutting-edge technological fields as software applications, software technology, nanotechnology, optoelectronics, information and communication, communication transmission technology, automation system integration technology, material application technology, high precision sensing technology, biological technology, resources development or energy saving, frontier scientific research, and</p> | <ol style="list-style-type: none"> 1. Copy of domestic or foreign certificate verifying possession of a Ph.D. degree, verification of domestic or foreign work experience in a relevant field for three years or more or documents verifying academic research during the most recent three years. 2. Copy of documents verifying domestic or foreign work experience in a relevant field, technology (such as a domestic or foreign patent certificate), technology licensing (such as technology licensing contract) or receipt of awards. <p><Note></p> <ol style="list-style-type: none"> 1. Skills: <ol style="list-style-type: none"> (1) Applicants with a background in the field of neutron physics must meet at least one of the following requirements: A. Ph.D. degree in physics, |

| Field | Requirement | Required Document |
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| | national defense and military strategies. | <p>chemistry, or nuclear engineering with at least two years of neutron research experience; participation in neutron scattering or diffraction research, or the Taiwan-Australian neutron instrument (SIKA) project; B. Ph.D. in condensed matter physics, with good knowledge of condensed matter physics and inelastic neutron scattering; publication of papers on inelastic neutron scattering or neutron triple axis spectrometry; research employing the ANSTO inelastic spectrometer.</p> <p>(2) Other fields: Evidence verifying at least three years of professional working experience in a relevant field.</p> <p>2. Evidence of academic research output must be provided in the form of scholarly works published in Taiwan or abroad, such as the following:</p> <p>(1) Journal articles: Author or co-author of a journal article published in a peer-reviewed</p> |

| Field | Requirement | Required Document |
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| | | <p>scholarly journal. Manuscripts must be accompanied with the copy of proof of acceptance by a publisher.</p> <p>(2) Conference papers: Author or co-author of a paper issued at a conference or accepted by a conference organizer for issuance. Must be accompanied with the copy of proof of acceptance.</p> <p>(3) Books or book chapters: Author or co-author of a book or book chapter that is original or possessing important scholarly value and has been published by a domestic or foreign publisher possessing a review system (including in-depth interpretations of classic works; does not include textbooks, cultural works, translated works, or published collections of papers) In the case of works that have been accepted but not yet published. Please attach copies of relevant verifying documents.</p> <p>(4) Other specialized works: Other specialized works possessing</p> |

| Field | Requirement | Required Document |
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| | | <p>academic value, or software programs or creative tools that are widely cited.</p> |
| | <p>Those with unique talents, outstanding R&D ability or innovation performances in forward-looking technologies such as AI, IoT, AU, blockchain, VR, robots, and additive manufacturing.</p> | <ol style="list-style-type: none"> 1. Copy of domestic or foreign certificate verifying possession of a Ph.D. degree, verification of domestic or foreign work experience in a relevant field for three years or more or documents verifying academic research during the most recent three years. 2. Copy of documents verifying domestic or foreign work experience in a relevant field, technology (such as a domestic or foreign patent certificate), technology licensing (such as technology licensing contract) or receipt of awards. <p><Note></p> <ol style="list-style-type: none"> 1. Skills: <ol style="list-style-type: none"> (1) Applicants with a background in the field of neutron physics must meet at least one of the following requirements: A. Ph.D. degree in physics, chemistry, or nuclear engineering with at least three years of neutron research |

| Field | Requirement | Required Document |
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| | | <p>experience; participation in neutron scattering or diffraction research, or the Taiwan-Australian neutron instrument (SIKA) project; B. Ph.D. in condensed matter physics, with good knowledge of condensed matter physics and inelastic neutron scattering; publication of papers on inelastic neutron scattering or neutron triple axis spectrometry; research employing the ANSTO inelastic spectrometer.</p> <p>(2) Other fields: Evidence verifying at least three years of professional working experience in a relevant field.</p> <p>2. Evidence of academic research output must be provided in the form of scholarly works published in Taiwan or abroad, such as the following:</p> <p>(1) Journal articles: Author or co-author of a journal article published in a peer-reviewed scholarly journal. Manuscripts must be accompanied with the copy of proof of acceptance by</p> |

| Field | Requirement | Required Document |
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| | | <p>the publisher</p> <p>(2) Conference papers: Author or co-author of a paper issued at a conference or accepted by a conference organizer for issuance. Must be accompanied with the copy of proof of acceptance.</p> <p>(3) Books or book chapters: Author or co-author of a book or book chapter that is original or possessing important scholarly value and has been published by a domestic or foreign publisher possessing a review systems (includes in-depth interpretations of classic works; does not include textbooks, cultural works, translated works, or published collections of papers) In the case of works that have been accepted but not yet been published. Please attach copies of relevant verifying documents.</p> <p>(4) Other specialized works: Other specialized works possessing academic value, or software programs or creative tools that are widely cited.</p> |

| Field | Requirement | Required Document |
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| | Nobel laureates, Tang Prize recipients, Wolf Prize recipients, Fields Medal recipients, or recipients of other internationally-recognized awards at an equivalent level. | Copies of evidence of receipt of Nobel Prize, Tang Prize, Wolf Prize, Fields Medals or other internationally-recognized awards. |
| | Academician at a national academy of sciences or scholar at an equivalent national level. | Copy of academician certificate of national academies of science in various fields located either domestically or overseas (academician is a nation's highest title in various fields of science and technology and is a lifelong honor) or certificate of national academician or equivalent. |
| | The applicant has currently or has previously been a university chair professor, professor, associate professor, or research institution researcher or associate researcher, has made important academic contributions or written important professional | 1. Copy of domestic or foreign certificate verifying possession of a Ph.D. degree, verification of domestic or foreign work experience in a relevant field for three years or more or documents verifying academic research during the most recent three years in public or private universities and research institutions (with research as their core mission) located in |

| Field | Requirement | Required Document |
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| | works, or has earned recognition for published research results during the most recent three years. | <p>Taiwan or abroad.</p> <p>2. Copy of documents verifying domestic or foreign work experience in a relevant field, technology (such as a domestic or foreign patent certificate), technology licensing (such as technology licensing contract) or receipt of awards in public or private universities and research institutions (with research as their core mission) located in Taiwan or abroad.</p> <p><Note></p> <p>Evidence of academic research output must be provided in the form of scholarly works published in Taiwan or abroad, such as the following:</p> <p>(1) Journal articles: Author or co-author of a journal article published in a peer-reviewed scholarly journal. Manuscripts must be accompanied by a copy of proof of acceptance by the publisher.</p> <p>(2) Conference papers: Author or co-author of a paper issued at a conference or accepted by a conference organizer for issuance.</p> |

| Field | Requirement | Required Document |
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| | | <p>Must be accompanied with the copy of proof of acceptance.</p> <p>(3) Books or book chapters: Author or co-author of a book or book chapter that is original or possessing important scholarly value and has been published by a domestic or foreign publisher possessing a review system (includes in-depth interpretations of classic works; does not include textbooks, cultural works, translated works, or published collections of papers) In the case of works that have been accepted but not yet been published. Please attach copies of relevant verifying documents.</p> <p>(4) Other specialized works: Other specialized works possessing academic value, or software programs or creative tools that are widely cited.</p> |
| | <p>Those who have received a Ph.D. degree and have continued to practice in their professional field, or who perform research at research institutions, or</p> | <p>1. Being qualified as professional and technical personnel under the Professionals and Technologists Examinations Act; domestic or foreign certificate verifying possession of a Ph.D. degree,</p> |

| Field | Requirement | Required Document |
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| | <p>who have performed technology research and development or management at institutions of science and technology for more than four years.</p> | <p>verification of domestic or foreign work experience in a relevant field for four years or more or documents verifying academic research during the most recent four years.</p> <p>2. Being qualified as professional and technical personnel under the Professionals and Technologists Examinations Act; domestic or foreign certificate verifying possession of a Ph.D. degree, documents verifying at least four years of domestic or foreign work experience in a relevant field (such as letter of employment), technology (such as domestic or foreign patent certificates), technology licensing (such as technology licensing contract) or receipt of awards.</p> <p><Note></p> <p>1. Professional and technical personnel shall refer to persons with specialized skills or knowledge gained through modern education or training, who are engaged in occupations that closely affect public interest or the people's</p> |

| Field | Requirement | Required Document |
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| | | <p>lives, mental or physical health, property or other rights, and are required by law to pass relevant examinations to obtain qualifying certification.</p> <p>2. Institutions of science and technology include: (1) public or private colleges/university and public research institutions; (2) administrative academic institutions and nonprofit foundation academic research institutions; and (3) government agencies or organizations with technology research and development or management divisions.</p> |
| | <p>Those who have special expertise or perform science and technology research and development or management work at institutions of science and technology, and whose distinctive abilities are very uncommon both in Taiwan and abroad.</p> | <p>1. Copy of domestic or foreign certificate verifying possession of a Ph.D. degree, verification of domestic or foreign work experience in a relevant field for 3 years or more or documents verifying academic research during the most recent three years.</p> <p>2. Copy of documents verifying domestic or foreign work experience in a relevant field, technology (such as a domestic or</p> |

| Field | Requirement | Required Document |
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| | | <p>foreign patent certificate), technology licensing (such as technology licensing contract) or receipt of awards.</p> |
| | <p> Holders of a Ph.D. degree who possess special expertise that is lacking in Taiwan.</p> | <p>Copy of domestic or foreign certificate verifying possession of a Ph.D. degree, documents verifying domestic or foreign work experience in a field of science or technology (such as letter of employment), technology (such as domestic or foreign patent certificates), technology licensing (such as technology licensing contract) or receipt of awards.</p> |
| <p>Economy (Ministry of Economic Affairs)</p> | <p>Previously or currently holding a position in a foreign state or in the ROC with a most recent monthly salary of at least NT\$160,000.</p> | <p>Copy of salary or income tax payment certificate.</p> <p><Note></p> <p>If an applicant has a most recent monthly salary of over NT\$160,000, the proof of employer, the salary withholding certificate or tax certificate issued by the foreign government specifying the monthly salary or average monthly salary of over NT\$160,000 within the first three years from the month of application or a copy of the</p> |

| Field | Requirement | Required Document |
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| | | employment contract specifying the aforesaid monthly salary shall be attached. |
| | Those who have held position of operations, technical or marketing executives at an R&D center, operations headquarters or transnational corporation established in Taiwan. | <ol style="list-style-type: none"> 1. Copy of approval letter issued by operations headquarters or R&D center or certificate issued by the transnational corporation. 2. Copy of certificate of employment as operations, technical or marketing executives. |
| | Those with professional technical capabilities related to key industry products, components or service models, have obtained a doctoral degree or above in related fields at a domestic or foreign university, and have either received an international invention/innovation award or have more than four years of work experience in related fields. | <ol style="list-style-type: none"> 1. Copy of certificate of patent or patent application or research reports published publicly (such as seminars and forums) or in journals. 2. Copy of doctoral certificate issued by related departments of universities at home or abroad. 3. Copy of certificate of international invention/innovation award or proof of more than four years of work experience in related fields. |
| | Those who have held a | Copy of proof of more than eight |

| Field | Requirement | Required Document |
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| | <p>specialized or interdisciplinary positions at a semiconductors, optoelectronics, information and communication, electronic circuit design, biotechnology/medical materials, precision machinery, transportation, systems integration, consultancy, or green energy company in the manufacturing sector or related technology services sectors, and have more than eight years of work experience in related fields.</p> | <p>years of work experience in specialized or interdisciplinary positions at a semiconductors, optoelectronics, information and communication, electronic circuit design, biotechnology/medical materials, precision machinery, transportation, systems integration, consultancy, or green energy company in the manufacturing sector or related technology services sector.</p> |
| | <p>Those who have been certified by the relevant central competent authority as specialized talent or who possess transnational experience and knowledge/skills for which there is an urgent demand in Taiwan.</p> | <p>Copy of the letter of recommendation approved by Ministry of Economic Affairs.</p> |

| Field | Requirement | Required Document |
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| Education (Ministry of Education) | Those who graduated with a doctoral degree from one of the top 200 universities in the most recent QS World University Rankings or Times Higher Education World University Rankings. | Copy of certificate verifying possession of a doctoral degree from one of the top 200 universities in the most recent QS World University Rankings or Times Higher Education World University Rankings. |
| | Those who have been engaged in teaching and research for more than five years, and in the past five years, they have worked at one of the top 500 universities in the most recent QS World University Rankings or Times Higher Education World University Rankings. | Copy of verification of work experience in one of the top 500 universities in the most recent QS World University Rankings or Times Higher Education World University Rankings in the past five years and verification of engaging in teaching and research for more than five years. |
| | Those who have won a Yushan (Young) Scholar award in Taiwan. | Copy of documentary proof of winning Yushan (Young) Scholar award issued by Ministry of Education. |
| | Those who previously held or are currently holding a position in a foreign state or in Taiwan with a most | Copy of salary or income tax payment certificate. <Note> If an applicant has a most recent |

| Field | Requirement | Required Document |
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| | recent monthly salary of at least NT\$160,000. | monthly salary of over NT\$160,000, the proof of employer, the salary withholding certificate or tax certificate issued by the foreign government specifying the monthly salary or average monthly salary of over NT\$160,000 within the first three years from the month of application or the copy of employment contract specifying the aforesaid monthly salary shall be attached. |
| Culture and arts (Ministry of Culture) | <p>Performing arts:</p> <ol style="list-style-type: none"> 1. Previously serving as member of international arts organization, or assuming post of significant capacity in governmental agency or private organization related to culture and arts; 2. Currently or previously been a major or significant team member hosting an international arts event (including, but not limited to a major arts festival); 3. Previously receiving internationally or domestically recognized award, or serving in judge | <ol style="list-style-type: none"> 1. Copy of membership of an international arts organization or proof of employment in the governmental agency or private organization related to culture and arts. <p>(1) International arts organizations: International foundations, associations, companies, groups and agencies that operate for cultural and art purposes, such as American Theatre Association, Organisation Internationale des Scénographes, Techniciens et Architectes de Théâtre (OISTAT) and the Broadway League or other arts organizations reviewed</p> |

| Field | Requirement | Required Document |
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| | <p>panel of abovementioned award; or</p> <p>4. Other individuals reviewed and validated by the Ministry of Culture.</p> | <p>and approved by Ministry of Culture.</p> <p>(2) Significant capacities: Managers, associate managers, vice presidents, presidents, vice chairmen, chairmen, deputy chief executive officers, chief executive officers, persons in charge, vice directors, directors or equivalents reviewed and approved by Ministry of Culture.</p> <p>2. Copy of certificate of major or significant member of hosting an international arts event.</p> <p>(1) International arts events: Edinburgh International Festival, Festival d'Avignon, Next Wave Festival or other arts events reviewed and approved by Ministry of Culture.</p> <p>(2) Major or significant members: Managers, associate managers, vice presidents, presidents, vice chairmen, chairmen, deputy chief executive officers, chief executive officers, persons in charge, vice directors, directors or equivalents or others reviewed and approved by Ministry of Culture.</p> |

| Field | Requirement | Required Document |
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| | | <p>3. Copy of internationally or domestically recognized award or certificate of in judge panel of abovementioned award. (Awards: Awards hosted by major international arts organizations, awards with a certain number of participants and countries or awards which are quite representative or important in the field of international performing arts, such as Tony Award, National Dance Awards, International Tchaikovsky competition or other equivalents reviewed and approved by the Ministry of Culture.)</p> <p>4. Copy of certificate of performing arts reviewed and approved by the Ministry of Culture.</p> |
| | <p>Visual arts:</p> <p>1. Previously serving as member of international arts organization, or assuming post of significant capacity in governmental agency or private organization related to culture and arts;</p> <p>2. Currently or previously being major or significant</p> | <p>1. Copy of membership of an international arts organization or proof of employment in the governmental agency or private organization related to culture and arts.</p> <p>(1) International arts organizations: International foundations, associations, companies, groups and agencies that operate for</p> |

| Field | Requirement | Required Document |
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| | <p>member of hosting international arts event (including, but not limited to major arts fair or biennial);</p> <p>3. Previously receiving internationally or domestically recognized award, or serving on judge panel of abovementioned awards; or</p> <p>4. Other individuals reviewed and validated by the Ministry of Culture.</p> | <p>cultural and art purposes, such as National Endowment for the Arts (NEA), the European Fine Art Fair (TEFAF), Affordable Art Fair (AAF), MCH Swiss Exhibition (Basel) Ltd., the Association of International Photography Art Dealers (AIPAD) or other arts organizations reviewed and approved by Ministry of Culture.</p> <p>(2) Significant capacities: Managers, associate managers, vice presidents, presidents, vice chairmen, chairmen, deputy chief executive officers, chief executive officers, persons in charge, vice directors, directors or equivalents reviewed and approved by Ministry of Culture.</p> <p>2. Copy of certificate of member of hosting an international arts event (such as major arts fair and biennial).</p> <p>(1) International arts events:</p> <p>A. Fairs: ART TAIPEI, Art Basel HK, Art Stage Singapore, Art Basel Miami Beach, Art Basel or other international arts fairs reviewed and approved by</p> |

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| | | <p>Ministry of Culture.</p> <p>B. Biennials: La Biennale di Venezia, Berlin Biennale for Contemporary Art, the European Biennial of Contemporary Art, Shanghai Biennial, Biennale of Sydney, Sao Paulo Art Biennial, Whitney Biennial, Costa Rica Biennale, Gwangju Biennale, International Istanbul Biennial or others reviewed and approved by Ministry of Culture.</p> <p>(2) Major or significant members: Managers, associate managers, vice presidents, presidents, vice chairmen, chairmen, deputy chief executive officers, chief executive officers, persons in charge, vice directors, directors or equivalents or others reviewed and approved by Ministry of Culture.</p> <p>3. Copy of internationally or domestically recognized award or certificate of in judge panel of abovementioned award. (Awards: Awards hosted by major international arts organizations, awards with a certain number of participants and countries, awards</p> |

| Field | Requirement | Required Document |
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| | | <p>with bonuses and prizes reaching a certain standard or awards which are quite representative or important in the field of international visual arts, such as New York Art Directors Club Annual Awards, Bologna Children's Book Fair-Illustrators Exhibition or other equivalents reviewed and approved by the Ministry of Culture.)</p> <p>4. Copy of certificate of visual arts reviewed and approved by the Ministry of Culture.</p> |
| | <p>Publishing:</p> <p>1. Currently or previously serving as a chief editor or senior manager of major international authoritative media or publishing house, or as copyright agent, with at least 10 years' experience in publishing or mass communications;</p> <p>2. Currently or previously serving as a professor at foreign university in publishing or related mass communications disciplines;</p> | <p>1. Copy of proof of employment as chief editor or senior manager in a major international authoritative media or publishing house and the certificate of more than ten years of work experience in publishing or mass communications.</p> <p>(1) International authoritative media: Print media or news agencies that publish more than two pages of international news to national or global readers in the name of a country or an important city, such as U.S. News & World Report, the New York Times, the</p> |

| Field | Requirement | Required Document |
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| | <p>3. Holding a doctorate in publishing-related disciplines and has received an international academic prize;</p> <p>4. Receiving the highest publishing-related honor in the country of origin or comparable international honor;</p> <p>5. Serving as a curator for major international publishing event; or</p> <p>6. Other individuals reviewed and validated by the Ministry of Culture.</p> | <p>Washington Post, the Financial Times, Nihon Keizai Shinbun, Associated Press, the Reuters, L'Agence France-Presse, Time, Life, National Geographic, Yazhou Zhoukan or other print media or news agencies reviewed and approved by the Ministry of Culture.</p> <p>(2) Publishing houses: Penguin Random House, HarperCollins Publishers LLC) or others reviewed and approved by the Ministry of Culture.</p> <p>(3) Senior managers: Managers, associate managers, vice presidents, presidents, vice chairmen, chairmen, deputy chief executive officers, chief executive officers, persons in charge, chief editors, vice chief editors, vice directors or directors of the media or publishing house or equivalents.</p> <p>2. Copy of proof of employment as a professor at a foreign university in publishing or related mass communications disciplines.</p> <p>3. Copy of doctorate in publishing-</p> |

| Field | Requirement | Required Document |
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| | | <p>related disciplines and certificate of international academic prize (according to the International Academic Research Awards published by Academia Sinica).</p> <p>4. Copy of certificate of the highest publishing-related honor in the country of origin or comparable international honor. (Publishing-related honors: Nobel Prize, Pulitzer Prize, Booker Prize, Prix Goncourt, National Magazine Awards, National Book Awards, Premio Miguel de Cervantes, Premio Planeta de Novela, Naoki Prize, Akutagawa Prize or other equivalents reviewed and approved by Ministry of Cultures)</p> <p>5. Copy of certificate of curator for a major international publishing event (such as curator for the International Book Exhibition or manager, associate manager, vice president, president, vice chairman, chairman, deputy chief executive officer, chief executive officer, person in charge, vice director or director or equivalent of curatorial organization for the International</p> |

| Field | Requirement | Required Document |
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| | | <p>Book Exhibition) .</p> <p>6. Copy of certificate of publishing reviewed and approved by Ministry of Culture.</p> |
| | <p>Audiovisual and pop music:</p> <p>1. Previously nominated for or awarded “Category I” award (or award of equal standing) as defined in the Regulations for Funding Film Industry and Film Professionals’ Participation in International Festivals established by the Bureau of Audiovisual and Music Industry Development under the Ministry of Culture;</p> <p>2. Previously nominated for or received a Grammy Award or a BRIT Award;</p> <p>3. Previously nominated for or awarded international television prize (including, but not limited to Emmy, BAFTA or Seoul Drama Award); or</p> <p>4. Other individuals reviewed and validated by the Ministry of Culture.</p> | <p>1. Copy of certificate of nomination or certificate of “Category I” award (or award of equal standing) as defined in the Regulations for Funding Film Industry and Film Professionals’ Participation in International Festivals established by the Bureau of Audiovisual and Music Industry Development under the Ministry of Culture.</p> <p>2. Copy of certificate of nomination or certificate of Grammy Awards or BRIT Awards.</p> <p>3. Copy of certificate of nomination or certificate of an international television prize, such as Emmy Award, the BAFTAs and SDA.</p> <p>4. Copy of certificate of audiovisual and pop music reviewed and approved by Ministry of Culture.</p> |
| | Handicraft: | 1. Copy of certificate of award in a |

| Field | Requirement | Required Document |
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| | <ol style="list-style-type: none"> 1. Previously awarded in nationally or internationally recognized competition relevant to handicraft; 2. Previously recognized as preserver of handicraft techniques by nationally or internationally recognized organization or foreign government; or 3. Other individuals reviewed and validated by the Ministry of Culture. | <p>nationally or internationally recognized competition. (Nationally or internationally recognized competitions: Talente, ITAMI International Craft Exhibition, the International Ceramics Competition Mino, Japan, Faenza Prize, International Competition of Contemporary Ceramic Art, Cheongju International Craft Biennale or others approved by the competent authority.)</p> <ol style="list-style-type: none"> 2. Copy of certificate of preserver of handicraft techniques issued by a nationally or internationally recognized organization or foreign government. (Nationally or internationally recognized organizations: World Crafts Council, UNESCO or others approved by the competent authority.) 3. Copy of certificate of handicraft reviewed and approved by Ministry of Culture. |
| | <p>Cultural administration:</p> <ol style="list-style-type: none"> 1. Previously serving in culture and arts | <ol style="list-style-type: none"> 1. Copy of proof of employment as expert or researcher in culture and arts department of a domestic or |

| Field | Requirement | Required Document |
|---|---|---|
| | <p>department of domestic or foreign government, or culture and arts institutions established by law or as expert or researcher, having culture and arts portfolio with outstanding performance in addition;</p> <p>2. Currently or previously serving international non-governmental organization, having culture and arts portfolio with additional outstanding performance ; or</p> <p>3. Other individuals reviewed and validated by the Ministry of Culture.</p> | <p>foreign government, or culture and arts institutions established by law and copy of letter of recommendation for culture and arts portfolio with outstanding performance.</p> <p>2. Copy of proof of service related to culture and arts in an international non-governmental organization and copy of letter of recommendation for culture and arts portfolio with outstanding performance (the list of international non-governmental organizations is available on the website of UNESCO (NGOs) at https://en.unesco.org/partnerships/non-governmental-organizations/list?title=&field_acronym_value=&field_interest_value=All&field_postal_address_country=All (selecting the field of culture and art).</p> <p>3. Copy of certificate of cultural administration reviewed and approved by Ministry of Culture.</p> |
| Finance (Financial Supervisory Commission) | Previously or currently holding a position in a foreign state or in Taiwan with a most recent | <p>Copy of certificate of salary in the finance-related industry.</p> <p><Note></p> <p>If an applicant has a most recent</p> |

| Field | Requirement | Required Document |
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| | monthly salary of at least NT\$160,000. | monthly salary of over NT\$160,000, the proof of employer, the salary withholding certificate or tax certificate issued by the foreign government specifying the monthly salary or average monthly salary of over NT\$160,000 within the first three years from the month of application or the copy of employment contract specifying the aforesaid monthly salary shall be attached. |
| | Serving in a professional position in a financial institution, with outstanding professional ability or cross-border experience much needed by the government. | Copy of proof of employment as executives or above in a financial institution at home or abroad for more than five years and international financial certificates, such as CFA (Chartered Financial Analyst), CFP(Certified Financial Planner), FRM(Financial Risk Manager), CIIA(Certified International Investment Analysts), CIA(Certified Internal Auditor), PRM(Professional Risk Manager), FSA (Fellow of the Society of Actuaries), FCAS (Fellow of the Casualty Actuarial Society), FIA (Fellow of the Institute and Faculty of Actuaries), FIAA (Fellow of the Institute of Actuaries of |

| Field | Requirement | Required Document |
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| | <p>Recommended by the Financial Supervisory Commission or its affiliated units or associations relating to finance.</p> | <p>Australia) and SEI-KAIIN (Fellow of the Institute of Actuaries of Japan).</p> <p>Letter of recommendation issued by Financial Supervisory Commission or its affiliated units or associations relating to finance:</p> <ol style="list-style-type: none"> 1. Affiliated units: Taiwan Academy of Banking and Finance, Joint Credit Information Center, Financial Information Service Co., Ltd., Securities & Futures Institute and Taiwan Insurance Institute. 2. Associations: The Bankers Association of the Republic of China, R.O.C. Bills Finance Association, Trust Association of R.O.C., Taiwan Financial Services Roundtable, the National Federation of Credit Co-operatives R.O.C., Taiwan Securities Association, Chinese National Futures Association, Securities Investment Trust & Consulting Association of the R.O.C., Taiwan CPA, Life Insurance Association, R.O.C., the Non-Life Insurance Association of the Republic of China, the Insurance Agency Association of the Republic of |

| Field | Requirement | Required Document |
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| | | China and Professional Insurance Brokers Association of R.O.C. |
| | A present or former chairman, general manager, director, supervisor, or important senior executive of a financial institution. | Copy of proof of employment (important senior executive refers to a position of manager or above with ten years of work experience in a financial institution). |
| | Financial professionals needed by the government to promote key industries (such as financial technology, e-commerce, digital economy, technology management and green energy technology). | Copy of proof of more than five years or work experience in industries such as financial technology, e-commerce, digital economy, technology management and green energy technology) and documents specifying actual achievements in the promotion of key industries. |
| | Other potential contributors to Taiwan's financial industry. | Copy of documents verifying potential contributions to Taiwan's financial industry with the approval of Financial Supervisory Commission. |
| Sports (Ministry of Education) | Individuals who are ranked among the top three in international sports competitions or who have outstanding skills that can enhance Taiwan's competitive strength in | Copy of certificate of the top three in international sports competitions or outstanding skills. |

| Field | Requirement | Required Document |
|--|--|--|
| | <p>sports.</p> <p>Individuals who formally coached international delegations, judged international sports competitions, or who have shown outstanding performance in competitions and can enhance Taiwan's competitive strength in sports.</p> | <p>Copy of certificate of coaching international delegations or judging international sports competitions or having outstanding performance in competitions that can enhance Taiwan's competitive strength in sports.</p> |
| <p>Law (Ministry of Justice)</p> <p><Note>All requirements listed on the right shall be met.</p> | <p>Previously or currently holding a position in a foreign state or in the ROC with a most recent monthly salary of at least NT\$160,000.</p> | <p>Copy of salary or income tax payment certificate.</p> <p><Note></p> <p>If an applicant has a most recent monthly salary of over NT\$160,000, the proof of employer, the salary withholding certificate or tax certificate issued by the foreign government specifying the monthly salary or average monthly salary of over NT\$160,000 within the first three years from the month of application or the copy of employment contract specifying the aforesaid monthly salary shall be attached.</p> |

| Field | Requirement | Required Document |
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| | Having obtained an ROC foreign legal affairs attorney license. | Copy of the attorney's license to practice foreign legal affairs in Taiwan. |
| | Previously or currently holding a position outside the ROC as a chair professor, professor, associate professor or assistant professor of a university, or as a research fellow, associate research fellow or assistant research fellow of a research institution. | Copy of the letter of appointment or certificate of service of current or former chair professor, professor, associate professor or assistant professor of a foreign university or research fellow, associate research fellow or assistant research fellow of a research institution. |
| | Holding a law related executive position or above in a law firm or corporation. | Copy of proof of employment as law related executive in a law firm or corporation. |
| | Having been recommended by Taiwan Bar Association. | Certificate of recommendation issued by Taiwan Bar Association. |
| Architectural design (Ministry of the Interior) <Note>All requirements | Previously or currently holding a position in a foreign state or in the ROC with a most recent monthly salary of at least NT\$160,000. | Copy of salary or income tax payment certificate. <Note> If an applicant has a most recent monthly salary of over NT\$160,000, the proof of employer, the salary withholding certificate or tax |

| Field | Requirement | Required Document |
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| <p>listed on the right shall be met.</p> | | <p>certificate issued by the foreign government specifying the monthly salary or average monthly salary of over NT\$160,000 within the first three years from the month of application or the copy of employment contract specifying the aforesaid monthly salary shall be attached.</p> |
| | <p>Possesses a foreign or ROC's architect's license, or having at least five years of design or building construction supervision experience in architectural firms or offices.</p> | <p>Copy of foreign or ROC's architect's license or certificate of employment in architectural firms or offices for more than five years with work experience in design or building construction supervision.</p> |

4. Other Regulations

| No. | Item | Applicable Laws and Regulations | Notes |
|-----|------------------------------|---|--|
| 1 | Receipt of the reviewing fee | <p>1. The receipt of the reviewing fee may be exempted since information on the receipt of the reviewing fee should be filled in the application form. However, it shall be subject to the case and the employers may be asked to attach it. (According to Announcement No. 10405118501 issued by Ministry of Labor on September 23, 2015.)</p> <p>2. The reviewing fee is NT\$500.</p> | <p>1. The reviewing fee for the employment of foreign professionals is calculated by case other than by the number of applicants. The application (for the work permits of more than two foreign professionals) in the same case is required to pay the reviewing fee of NT\$500 only.</p> <p>2. A new hire and a re-hire shall not be treated as one application. Applicants shall apply separately and pay the supplementary reviewing fee.</p> <p>3. Those who apply for changes in information do not need to pay the reviewing fee. Those who withdraw their application will not be refunded.</p> <p>4. Those who overpay or underpay the reviewing fee or do not pay the reviewing fee at a post office will be asked</p> |

| No. | Item | Applicable Laws and Regulations | Notes |
|-----|------------------|--|--|
| | | | <p>to repay the reviewing fee in accordance with the regulations.</p> <p>5. The refund method for the overpaid (mistakenly paid) reviewing fee: Employers will be asked to fill out the application form, check the refund type and attach the original receipt of the overpaid (mistakenly paid) reviewing fee for refund.</p> <p>6. According to the Announcement No. 0930450078 issued by the Ministry of Finance on February 11, 2004, profit-seeking enterprises or professional practitioners who pay the reviewing fee to apply for the work permits for foreign professionals with postal GIRO deposit slips may use the receipts as account for expenses.</p> |
| 2 | Application form | 1. The fields in the application form, such as job category; application | 1. The application for new hires and re-hires shall be separated. |

| No. | Item | Applicable Laws and Regulations | Notes |
|-----|------|--|---|
| | | <p>item; name, unified business number, person in charge, address, mailing address and contact of applicant; receipt of reviewing fee; specific reason for employment and positive benefits of employment of foreign professional (application for extension is excluded) are required to be completed.</p> <p>2. The name of applicant shall be consistent with the official chop of applicant. The address of the applicant shall be the same as that in the company or business registration certificate.</p> <p>3. Employers entrusting a private employment service agency to apply shall ensure the name of agency, registration number of agency,</p> | <p>2. The field of positive benefits of employment of foreign professional shall be specified and relevant to the job. The application for extension is excluded. If a school's application for researchers under A11 Academic Research belongs to the projects of the Ministry of Science and Technology with the letter of approval issued by the Ministry of Science and Technology attached, the field, "positive benefits of employment", may be left blank.</p> <p>3. Employers will be asked to complete the application if the required fields are not completely filled out.</p> |

| No. | Item | Applicable Laws and Regulations | Notes |
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| | | <p>signature of professional, official chop of agency, official chop of person in charge and contact phone number are provided.</p> <p>4. The official chops of the agency and the person in charge shall be affixed.</p> | |
| 3 | Roster of employed foreign professionals | <p>1. The fields in the roster, such as name of applicant, unified business number of applicant, name, gender, nationality or area, date of birth, passport number, period of employment, education, monthly (hourly) salary or remuneration, job title and description and working address in Taiwan, must be completed.</p> <p>2. Regarding the qualifications for foreign special professionals, the article, paragraph and</p> | <p>1. Please note that for some fields (education and architectural design) the order of qualifications announced by the central authority in charge of relevant business is different from that specified in the Other Submissions for Employers to Apply for the Employment of Category A Foreign Professionals promulgated by the Ministry of Labor. The former shall apply.</p> <p>2. Regarding the fields of law and architectural design, all requirements shall be met according to the announcements of the</p> |

| No. | Item | Applicable Laws and Regulations | Notes |
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| | | <p>subparagraph of the announcement made by the central authority in charge of relevant business with which the foreign professionals comply shall be completed.</p> <p>3. Personal information shall be correctly filled out based on the passport or travel document.</p> <p>4. The period of work shall be consistent with or less than the period of employment contract.</p> <p>5. The salary or remuneration shall be consistent with that specified in the employment contract and conform to the regulations governing the salaries of employed foreign professionals. (Please refer to Page 18.)</p> <p>6. The working address in Taiwan shall be</p> | <p>Ministry of Justice and the Ministry of the Interior, so no claim of article, paragraph or subparagraph is required.</p> <p>3. The field, Occupation Category Code, shall be left blank.</p> <p>4. The monthly salary shall be filled out according to the employment contract.</p> <p>5. When the working address is not consistent with the employer's registered business address, the employer is required to attach the copy of the factory registration certificate, business registration certificate or lease separately.</p> |

| No. | Item | Applicable Laws and Regulations | Notes |
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| | | <p>consistent with that specified in the company registration certificate.</p> <p>7. The official chop of the applicant shall be affixed.</p> | |
| 4 | Copy of employed foreign professional's passport or alien resident certificate (ARC) | <ol style="list-style-type: none"> 1. The passport or ARC shall be valid at the commencement date of employment. 2. The personal information page shall be complete, clear and identifiable. 3. Residents of mainland China are not allowed to work in Taiwan except for those from Hong Kong and Macau. 4. For foreign spouses who reside with foreign professionals and are employed at part-time jobs, a copy of the dependent resident certificate issued by the immigration agency shall be attached. | <ol style="list-style-type: none"> 1. Texts on the document, including "Travel Document", "Identify Certificate" or "Not Passport", are not accepted. For Ukrainian minors, the copy of a passport shall be attached and may be replaced by the travel document in exceptional cases. For other countries, the document will be determined on a case-by-case basis. 2. If "Overseas" is marked on an U.K. passport, the holder is a resident of Hong Kong. 3. Empty pages of the passport can be exempted. Where there is any inconsistency between the passport number for this and previous applications because of |

| No. | Item | Applicable Laws and Regulations | Notes |
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| | | | <p>replacement, only the copy of the new passport shall be attached.</p> <p>4. If the passport number is changed after issuance of the approval letter, the application for a change in information shall be made separately.</p> |
| 5 | Consent of legal representative | Foreign professionals under the age of 20 are required to submit the consent of legal representative and his/her passport. | <p>1. The age of 20 is calculated from the commencement date of employment (instead of the date of application). Foreign professionals under the age of 20 are required to submit the consent of legal representative.</p> <p>2. If the legal representative is unable to attach the passport, another document that is sufficient to prove his/her identity may be attached instead, such as ID card or driver's license.</p> |
| 6 | Period of work permit | 1. According to Paragraph 1, Article 7 of the Act for the Recruitment and Employment of Foreign | The Ministry of Labor may decide on the period of work permit based on the employer's application and the case, and |

| No. | Item | Applicable Laws and Regulations | Notes |
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| | | <p>Professionals, the employer may employ a foreign special professional to engage in professional work for up to five years.</p> <p>2. If the employed foreign professional is deemed not in conformity with the qualifications for foreign special professionals, the employer shall make a statement within 14 days:</p> <p>(1) If the employer states that the foreign professional will be employed in accordance with the regulations of general foreign professionals, the employment permit with the term of up to three years will be issued.</p> <p>(2) If the employer does not respond or states that the application for</p> | <p>may visit or conduct consultations when necessary.</p> |

| No. | Item | Applicable Laws and Regulations | Notes |
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| | | employment of foreign special professionals remains unchanged, the employment permit will not be issued. | |
| 7 | Handling of overdue application for extension | Article 46-1 of the Regulations on the Permission and Administration of the Employment of Foreign Workers and Article 9 of the Qualifications and Criteria Standards of the Employment of Foreign Professionals to Engage Professional Knowledge or Skills for Short-term Supplementary Learning Centers. | <ol style="list-style-type: none"> 1. If employers make an application for extension after the original employment expires, the application shall be reviewed as an application for new employment, with the salary checked. 2. For exceptional cases that the employer makes a supplementary application within 15 days from the original due date of employment (with the description letter attached) in accordance with the regulations on the left, the application for extension shall be approved, and the period of employment shall be traced (the examiner shall mark in the system so that no supplementary application will |

| No. | Item | Applicable Laws and Regulations | Notes |
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| | | | be made next time). |
| 8 | Declaration of picking up in person | For those who would like to pick up in person, please fill out and submit your declaration to pick up in person at the counter of the Ministry of Labor. Registered mail is not accepted. | |
| 9 | Seal affix | Copies attached to the application shall be marked “In conformity with the original”. The seals of the employer and the person in charge must be affixed to every page of the application. | For documents attached by the employer, the seals of the agency and the person in charge shall be affixed; for applications by government agencies or schools, the official chop shall be affixed to the application and the roster, and the seal of the agency or department/institute may be affixed to other documents instead. |
| 10 | Translation | According to Article 6 of the Other Submissions for the Employment of Foreign Professionals to Engage in Professional Knowledge or Skills for Short-term Supplementary Learning Centers, Chinese versions | 1. For submissions made in foreign languages, abridged translations are accepted provided that the scope of the abridged translations shall include the qualifications prescribed by law (for example, the employment contract shall |

| No. | Item | Applicable Laws and Regulations | Notes |
|-----|-----------------------|---|---|
| | | of documents submitted by the employer shall be attached if the documents are not in Chinese. | include the name of the employer, name of employed foreign professional, job title and description, period of employment and salary or remuneration), the agency issuing or signing the submissions made in foreign languages, the name and job title of the signatory and signing date (if the name of signatory is a foreign name, the foreign name shall be specified in the Chinese translation); the abridged translations shall be consistent with the original submissions. 2. Chinese translations may be made by the employer or foreign professional without verification or notarization. |
| 11 | Document verification | 1. If any certificate is issued by the countries announced, it must be verified by the representative office of the Republic of China. (According to | |

| No. | Item | Applicable Laws and Regulations | Notes |
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| | | <p>Announcement No. 1040508120 issued by the Ministry of Labor on July 21, 2015.)</p> <p>2. If certificates are produced in mainland China, the diploma shall be examined and recognized by the agency authorized by Ministry of Education (National Chung Hsing University), and other certificates shall be verified by the institution established or designated by the Executive Yuan or the private group authorized by the Executive Yuan (Straits Exchange Foundation) according to Article 7 of the Act Governing Relations between the People of the Taiwan Area and the Mainland Area.</p> | |

Employment Gold Card (Applied to the Immigration Agency, Ministry of the Interior by Foreign Professionals)

1. Qualifications

(1) Basis: According to Article 8 of the Act for the Recruitment and Employment of Foreign Professionals, a foreign special professional who plans to engage in professional work within Taiwan may apply to the National Immigration Agency, Ministry of the Interior, for a four-in-one Employment Gold Card that combines work permit, resident visa, Alien Resident Certificate and re-entry permit. Before the National Immigration Agency, Ministry of the Interior, issues an Employment Gold Card, it shall conduct screening jointly with the Ministry of Labor and the Ministry of Foreign Affairs.

(2) Subject: Foreign special professionals prescribed in Sub-paragraph 2, Article 4 of the Act for the Recruitment and Employment of Foreign Professionals who possess special expertise needed in science and technology, economy, education, culture and arts, sports and other fields, as announced by the relevant central competent authority:

1. Science and Technology

(Ministry of Science and Technology Ke-Bu-Ke-Zi No. 1070010828A
Announcement dated February 8, 2018)

2. Economy

(Ministry of Economic Affairs Jing-Shen-Zi No. 10704601220 Announcement
dated March 6, 2018)

3. Education

(Ministry of Education Tai-Jiao-Gao-(5)-Zi No. 1070023767B Announcement
dated February 21, 2018)

4. Culture and Arts

(Ministry of Culture Wen-Zong-Zi No. 10730041392 Announcement dated
February 21, 2018)

5. Finance

(Financial Supervisory Commission Jin-Guan-Guo-Zi No. 10701906864)

Announcement dated February 8, 2018)

6. Sports

(Ministry of Education Tai-Jiao-Shou-Ti-Bu-Zi No. 1070007916B

Announcement dated March 9, 2018)

7. Law

(Ministry of Justice Fa-Jien-Zi No. 10704506200 Announcement dated February 8, 2018)

8. Architectural Design

(Ministry of the Interior Tai-Nei-Ying-Zi No. 1070802931 Announcement dated February 21, 2018)

2. Submissions: Qualifications and submissions are the same with those for employers to apply to the Ministry of Labor for permits to employ foreign special professionals. For more information, please refer to “Employment Permits of Foreign Special Professionals (Up to 5 Years)-Qualifications and Submissions”.

3. Other Regulations

| Item | Applicable Laws and Regulations | Description |
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| Document verification | According to Paragraph 1, Article 12 of the Regulations Governing Employment Gold Card Permit for Foreign | 1. If documents proving work experience provided by foreign professionals are produced in Afghanistan, Algeria, Bangladesh, Bhutan, Myanmar, Cambodia, |

| Item | Applicable Laws and Regulations | Description |
|-------------|--|---|
| | <p>Special Professionals promulgated by the Ministry of the Interior, if the documents required for application for the Employment Gold Card are issued in foreign countries, review authorities may request that these documents be authenticated by an overseas mission when necessary. If these documents are issued by foreign consulates, embassies or their authorized representative agencies in the State, review authorities may authenticated by the Ministry of Foreign Affairs when necessary.</p> | <p>Cameroon, Cuba, Ghana, Iran, Iraq, Laos, Nepal, Niger, Nigeria, Pakistan, Senegal, Somalia, Sri Lanka, Syria, Philippines, Thailand, Vietnam , Malaysia or Indonesia, they shall be verified by the representative offices of the Republic of China. (According to Announcement No. 1040508120 issued by Ministry of Labor on July 21, 2015.)</p> <p>2. If certificates are produced in mainland China, the diploma shall be examined and recognized by the agency authorized by the Ministry of Education (National Chung Hsing University), and other certificates shall be verified by the institution established or designated by the Executive Yuan or the private group authorized by the Executive Yuan (Straits Exchange Foundation) according to Article 7 of the Act Governing Relations between the People of the Taiwan Area and the Mainland Area.</p> |
| Translation | Paragraphs 2 and 3, Article 12 of the Regulations Governing | 1. If submissions are made in foreign languages, English or Chinese translations shall be attached. |

| Item | Applicable Laws and Regulations | Description |
|------|---|---|
| | <p>Employment Gold Card Permit for Foreign Special Professionals promulgated by Ministry of the Interior.</p> | <p>2. Abridged translations of submissions made in foreign languages are accepted provided that the scope of the abridged translations shall include the qualifications prescribed by law (for example, the employment contract shall include the name of employer, name of employed foreign professional, job title and description, period of employment and salary or remuneration), the agency issuing or signing the submissions made in foreign languages, the name and job title of signatory and signing date (if the name of signatory is a foreign name, the foreign name shall be specified in the Chinese translation); the abridged translations shall be consistent with the original submissions.</p> <p>3. Chinese translations may be made by the foreign professional without verification or notarization.</p> |

Category N (Foreign Professionals Engaging in Arts and Performing Arts)

1. Job Description: According to Article 3 of the Regulations on the Work Permit and Administration of the Foreign Professionals Engaging in Arts and Performing Arts and Paragraph 1, Article 10 of the Act for the Recruitment and Employment of Foreign Professionals, artistic work means one of the following:

- (1) Performing arts and visual arts: means engaging in creating, researching, investigating, producing, performing, promoting, teaching or sharing (such as workshop and lecture), panel judging or competing in the field of music (pop music not included), dance, arts, drama, environmental arts, and photography.
- (2) Publishing: means engaging in cultural arts in graphic and text creation, commenting, literary agency, editing, translating, curating, or researching in the field of newspaper, magazine, and book publication.
- (3) Movies, broadcast television, and pop music: means engaging in cultural arts in creating, producing, performing, promoting, teaching or sharing (such as workshops and lectures), panel judging, agency, managing or technology in the fields of film, broadcasting, television, and pop music.
- (4) Crafts: means engaging in creating or teaching in leather, ceramic, stone, glass, fiber (dying, weaving or knitting), wood, bamboo, paper, metal, paint or mixed media.
- (5) Other artistic work certified by the Ministry of Culture.

2. Qualifications

| No. | Item | Applicable Laws and Regulations | Reviewing Principles |
|-----|-----------------------|--|--|
| 1 | Foreign professionals | <p>1. According to Article 10 of the Act for the Recruitment and Employment of Foreign Professionals, a foreign professional who works as an artist may, without applying through an employer, apply directly to the Ministry of Labor for a permit to engage in artistic work in the State, without being subject to the restriction prescribed in Article 43 of the Employment Services Act.</p> <p>2. According to Article 4 of the Regulations on the Work Permit and Administration of the Foreign Professionals Engaging in Arts and Performing Arts, foreign professionals engaging in artistic work shall meet one of the job qualifications</p> | <p>1. Performing arts and visual arts: shall meet one of the following job qualifications:</p> <p>(1) Over 10 years of work experience in the applied art field, with creative and outstanding performance.</p> <p>(2) Masters degree in domestic or foreign universities, and over 5 five years of workexperience in the applied art field, or a PhD degree from domestic or foreign university, and over three years of work experience in the applied art field.</p> <p>(3) With creative and outstanding performance in the art field, and with certificates/or recommendations issued by government</p> |

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| | | <p>listed on the right.</p> | <p>institutions or state-owned enterprises.</p> <p>2. Publishing: over eight years of work experience in the publishing field, and meets one of the following job qualifications:</p> <p>(1) Served as Chief Editor or Senior Manager of a major International newsmedia outlet, or publishing house.</p> <p>(2) Awarded with one's country's most prestigious prize for a publishing-related field of literature and comics; or an international prize for same.</p> <p>(3) Creative and outstanding performance in the publishing field, and having certificates/or recommendations issued by government institutions or state-owned enterprises.</p> <p>3. Movie, broadcasting television, and pop music: shall meet one of the</p> |
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| | | | <p>following job qualifications:</p> <p>(1) Nominated for national film industry, international film festival, international television award, pop music award, or other individuals deemed by the Ministry of Culture (the awards shall be indicated by the Ministry of Culture following its announcement).</p> <p>(2) Taught in related departments of film, broadcasting television, and pop music at a foreign university with seniority of associate professor or more.</p> <p>(3) Legal representative or Chairman of an institute of major international film, broadcasting television, and pop music.</p> <p>4. Crafts: shall meet one of the following job qualifications:</p> |
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| | | | <p>(1) Nominated for a nationally or internationally recognized competition.</p> <p>(2) Taught in department of crafts at a foreign college or university with seniority of associate professor or more.</p> <p>(3) Creative and outstanding performance in the craft field, and has certificates/or recommendations issued by government institutions or state-owned enterprises.</p> <p>4. Subject to special circumstances, the Ministry shall examine and review other individual cases in consultation with the Ministry of Culture.</p> |
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3. Submissions

| No. | Required Document | Reviewing Principles | Notes |
|-----|------------------------------|--|---|
| 1 | Receipt of the reviewing fee | <p>1. The receipt of the reviewing fee may be exempted since information on the receipt of the reviewing fee should be provided on the application form. However, it shall be subject to the case and the employers may be asked to attach it. (According to Announcement No. 10405118501 issued by Ministry of Labor on September 23, 2015.)</p> <p>2. Reviewing fee: (1) New hire and re-hire: NT\$500. (2) Reissuance: NT\$100.</p> | <p>1. Those who apply for changes in information do not need to pay the reviewing fee. Those who withdraw their application will not be refunded.</p> <p>2. Those who overpay or underpay the reviewing fee or do not pay the reviewing fee at a post office will be asked to repay the reviewing fee in accordance with the regulations.</p> <p>3. The refund method for the overpaid (mistakenly paid) reviewing fee: Foreign professionals will be asked to fill out the application form, check the refund type and attach the original receipt of the overpaid (mistakenly paid) reviewing fee for refund.</p> |
| 2 | Application form | <p>1. The fields in the application form, such as application item,</p> | <p>1. Foreign professionals will be asked to complete the application if the required</p> |

| No. | Required Document | Reviewing Principles | Notes |
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| | | <p>name of applicant (English), phone number, nationality, passport number, date of birth, education, period of application, expected job description, expected period of work in Taiwan, expected work results and benefits, mailing address, mailing address for the results of application, signature of applicant and receipt of reviewing fee, are required to be filled out.</p> <p>2. Personal information shall be provided correctly based on the passport, ARC or travel document.</p> <p>3. Employers entrusting a private employment service agency to apply for them shall ensure the name of agency,</p> | <p>fields are not completely filled out.</p> <p>2. The field, “nationality”, shall mean the country or area by which the passport attached by the foreign professional is used. For Hong Kong or Macao residents, please enter “Hong Kong” or “Macao”.</p> <p>3. For the field, “education”, please provide the highest level of education.</p> <p>4. The field, “expected period of work in Taiwan” shall specify period and job description.</p> <p>5. For the application for reissuance of permit or others, “education”, “period of application”, “expected job description”, “expected period of work in Taiwan”, and “expected work results and benefits” may be left blank.</p> <p>6. For the application for changes in information, the application item shall be</p> |

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| | | <p>registration number of agency, signature of professional, official chop of agency, official chop of person in charge and contact phone number is provided.</p> | <p>“others”, with the change item specified or a separate description attached.</p> |

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| 3 | Copy of foreign professional's passport or alien resident certificate (ARC) | <ol style="list-style-type: none"> 1. The passport or ARC shall be valid at the commencement date of application. 2. The personal information page shall be complete, clear and identifiable. 3. Residents of mainland China are not allowed to work in Taiwan except for those from Hong Kong and Macau. 4. For the application for "reissuance" or "others", the copy of foreign professional's passport or alien resident certificate (ARC) may be accepted. In case of changes in the name or passport number due to the replacement of passport or ARC, or error, the copy of passport or ARC shall be attached for | <ol style="list-style-type: none"> 1. Texts on the document, including "Travel Document", "Identify Certificate" or "Not Passport", are not accepted. For Ukrainian minors, the copy of a passport shall be attached and may be replaced by the travel document in exceptional cases. For other countries, the document will be determined on a case-by-case basis. 2. If "Overseas" is marked on an U.K. passport, the holder is a resident of Hong Kong. 3. Empty pages of the passport can be exempted. Where there is any inconsistency between the passport number for this and previous applications because of replacement, only the copy of the new passport shall be attached. 4. If the passport number is changed after issuance of the approval letter, the |

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| | | verification. | application for a change in information shall be made separately. |
| 4 | Qualifications documents | 1. According to Article 7 of the Regulations on the Work Permit and Administration of the Foreign Professionals Engaging in Arts and Performing Arts and the | 1. If more than 2 types are ticked off in the field, “expected job description”, the qualifications document for each type shall be attached. 2. If a foreign professional |

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| | | <p>Documents Required for Foreign Professionals Engaging in Arts and Performing Arts, foreign professionals applying engage in artistic work shall provide the following documents:</p> <p>(1) For work related to performance and visual arts, please provide any of the qualifications documents set out below:</p> <p>a. Have a copy of a certificate showing work experience of more than ten years in the artistic field applied for, and obtained a copy of a certificate for outstanding and special performances related to the artistic field applied for, such as a professional certificate, professional training certificate, writings, thesis, patent of invention or awards from international competitions.</p> <p>b. Obtained a masters degree at home or abroad and had a copy of a</p> | <p>applies for artistic work related to movies, broadcast television and pop music with the certificate of a person in charge of an international large corporation or institution related to movies, broadcast television and pop music attached, the foreign professional shall bear the burden of proof regarding the business registration of the corporation or institution and the definition of being international and large.</p> <p>3. Work experience is accepted according to the following principles:</p> <p>(1) The certificate of work experience shall be issued by the original company or be sufficient to prove employment.</p> <p>(2) Work experience shall contain the foreign professional's basic information, job</p> |

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| | | <p>certificate of work experience of more than five years in the artistic field applied for; or obtained a doctoral degree at home or abroad and have a copy of a certificate for work experience of more than three years in the artistic field applied for.</p> <p>c. Obtained a copy of certificate for outstanding and special performances related to the artistic field applied for, such as professional certificate, professional training certificate, writings, thesis, patent of invention or awards from international competition; and have a recommendation or certificate issued by official departments, such as the United Nations, official departments from his/her country, and foreign institutes stationed in the Republic of China.</p> <p>d. A copy of other supporting documents for engaging in performing and visual arts. (For those who applied according to</p> | <p>description, period of work, name of company and official chop of company with the supervisor's signature or seal.</p> <p>(3) If foreign professionals are artistic freelancers (such as directors and authors) whose certificate of work experience cannot be issued by a company, documents proving their public works and work experience that is available online may be accepted.</p> <p>(4) For reference letters or other documents which cannot be identified directly, the Ministry of Labor will consult with the Ministry of Culture on a case-by-case basis before acceptance.</p> <p>(5) If foreign professionals provide the certificate of work experience before</p> |

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| | | <p>this Item, the review shall be carried out by a meeting between the Ministry and the Ministry of Culture.)</p> <p>(2) For work related to the publishing business, please provide the documents proving 8 years of work experience in publishing-related fields and any of the qualifications documents set out below:</p> <p>a. A copy of a certificate for serving experience as senior management (such as chief editor, manager, associate, deputy general manager, general manager, vice chairman, chairman, deputy CEO, CEO, deputy director, director, vice director-general, director-general, vice president, president, responsible person, chief editor, deputy editor, deputy chief constable, chief constable or other similar positions) at a leading international newspaper or magazine medium such as print media or wire services that are named after a country or a significant city, with international news</p> | <p>obtaining the academic degree, and such experience is not for obtaining the academic degree, the certificate of work experience may also be accepted; if foreign professionals provide the certificate of work experience during study, they shall attach the employment or appointment contract or the certificate issued by the employers.</p> <p>4. Education is accepted according to the following principles:</p> <p>(1) The diploma is accepted in principle; exceptions may be the certificate issued by schools or the certificate of academic results (with the issuance date of diploma specified). Education received in mainland China: Schools shall be those recognized</p> |

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| | | <p>accounting for at least two pages, that targets readers from the whole country or all over the world (for example, U.S. News & World Report, The New York Times, The Washington Post, The Financial Times, The Nihon Keizai Shinbun, Associated Press, The Reuters, L'Agence France-Presse, Time, Life, National Geographic, Yazhou Zhoukan, or other print media or wire services recognized by the Ministry of Culture), or other publishers recognized by the Ministry of Culture (for example, Penguin Random House, HarperCollins Publishers LLC, or other publishers recognized by the Ministry of Culture).</p> <p>b. A certificate copy of significant awards obtained related to literature or comics on domestic (from the foreigner's country) or international level (such as Nobel Prize, Pulitzer Prize, Booker Prize, Prix Goncourt, National</p> | <p>and announced by the Ministry of Education at emhd.nchu.edu.tw/VMHD); in addition, education shall be examined and recognized by the agency authorized by the Ministry of Labor (National Chung Hsing University) in accordance with the Regulations Governing Recognition of Education Received in Mainland China.</p> <p>(2) Education received in Hong Kong or Macao: Schools shall be those announced by Ministry of Education in the List of Recognized Junior Colleges or Above in Hong Kong or the List of Recognized Junior Colleges or Above in Macao.</p> <p>(3) If foreign professionals' graduating schools are not included in the list</p> |

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| | | <p>Magazine Awards, National Book Awards, Premio Miguel de Cervantes, Premio Planeta de Novela, Naoki Prize and Akutagawa Prize.</p> <p>c. Obtained a copy of a certificate for outstanding and special performances related to the artistic field applied for in the publishing field, such as a professional certificate, professional training certificate, writings, thesis, patent of invention or awards from international competition; and have a recommendation or certificate issued by official departments, such as the United Nations, official departments from his/her country, and foreign institutes stationed in the Republic of China.</p> <p>d. A copy of other supporting documents showing engagement in the publishing business. (For those who applied according to this Item, the review shall be carried out by a meeting between the</p> | <p>announced by Ministry of Education, they shall further provide the certificate issued by the local authority in charge of education proving the education is equivalent to university or college.</p> <p>(4) If the academic degree is obtained via distance learning, whether schools are included in the list announced by Ministry of Education, the number of credits obtained via distance learning shall not be more than 1/2 of the total credits for graduation according to the Regulations Governing the Assessment and Recognition of Foreign Academic Records by Institutions of Higher Education and the Implementation Regulations Regarding Distance Learning by</p> |

| No. | Required Document | Reviewing Principles | Notes |
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| | | <p>Ministry and the Ministry of Culture.)</p> <p>(3) For work related to movies, broadcast television, and pop music, please provide any of the qualifications documents set out below:</p> <p>a. A copy of a certificate for being nominated for domestic or international awards announced by the Ministry of Culture (refer to the Addendum) or other awards recognized by the Ministry of Culture related to film, broadcast television, and pop music.</p> <p>b. A copy of a certificate for teaching in film, broadcast television, and pop music related departments in a foreign college with a position of associate professor or above.</p> <p>c. A copy of a document certifying being the person responsible for large-scale international (establishes subsidiaries (organizations) or branches (organizations) in more than two countries; the</p> | <p>Universities. (According to Announcement No. 0950506890 issued by the Ministry of Labor on December 15, 2006.)</p> <p>(5) The academic degree refers to Doctor, Master and Bachelor (in Japan, short-term college or foundation degree is equivalent to junior college).</p> <p>(6) The diploma is a proof of degree. To determine the actual education level, please refer to the degree system in the country. The list of foreign universities announced by Ministry of Education is available at https://www.fsedu.moe.gov.tw/home.aspx. In particular, it is difficult to identify the education level through diploma in European countries (especially in Germany).</p> <p>(7) Whether the pattern or</p> |

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| | | <p>parent company or the head branch effectively controlling and coordinating decisions, and engaging in cross-border operations; the operating items of the company (organization) includes film, broadcast television, and pop music, and comply with one of the conditions below: A. with regular employees amounting to 100 persons; B. with annual net operating income exceeding NT\$1.5 billion) legal body or institutes (public or private organizations registered with the country) for film, broadcast television and pop music.</p> <p>d. A copy of other supporting documents for engaging in work of film, broadcast television, and pop music. (For those who applied according to this Item, the review shall be carried out by a meeting between the Ministry and the Ministry of Culture.)</p> <p>(4) For work relating to crafts, please provide any</p> | <p>signature of the diploma is suspicious or fraudulent will be verified.</p> <p>(8) If Middle Name specified in the certificate is different from that of the foreign professional, the name shall be considered the same; if Surname is inconsistent, related supporting documents shall be attached (such as household certificate and certificate of marriage.</p> <p>(9) Teaching schools shall be included in the List of Recognized Junior Colleges or above in Hong Kong or Macao announced by Ministry of Education; if teaching schools are not included in the above list, foreign professionals shall further provide the certificate issued by the local authority in charge of education proving the education is equivalent to university or college.</p> <p>5. When foreign professionals apply for the extension of work permit, the actual working</p> |

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| | | <p>of the qualifications documents set out below:</p> <p>a. A copy of a certificate showing being nominated for domestic or international awards related to crafts (such as Taiwan Ceramics Biennale, Talente, ITAMI International Craft Exhibition, The International Ceramics Competition Mino, Japan, Faenza Prize, International Competition of Contemporary Ceramic Art and Cheongju International Craft Biennale) or other awards recognized by the Ministry of Culture.</p> <p>b. A copy of a certificate for teaching at crafts-related departments in foreign tertiary institutions with a position of associate professor or above.</p> <p>c. Obtained a copy of certificate for outstanding and special performances related to the artistic field applied for, such as professional certificate, professional training certificate, writings, thesis, patent of invention or</p> | <p>accomplishments attached shall be related to the original work; thus, if foreign professionals apply for the extension of work related to performance and visual arts with the actual working accomplishments in publishing business attached, the working accomplishments will be accepted provided that they are related to performance and visual arts. The same shall apply to other types of artistic work.</p> |

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| | | <p>awards from international competition; and have a recommendation or certificate issued by official departments, such as the United Nations, official departments from his/her country, and foreign institutes stationed in the Republic of China.</p> <p>d. A copy of other supporting documents showing engagement in crafts. (For those who applied according to this Item, the review shall be carried out by a meeting between the Ministry and the Ministry of Culture.)</p> <p>(5) A copy of supporting documents for showing engaging in artistic work related to other artistic fields. (For artistic fields not included in the previous Subsections, please provide related qualification documents, the review shall be carried out by a meeting between the Ministry and the Ministry of Culture.)</p> <p>2. According to Article 8 of the Regulations on the Work Permit and</p> | |

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| | | <p>Administration of the Foreign Professionals Engaging in Arts and Performing Arts and the Documents Required for Foreign Professionals Engaging in Arts and Performing Arts, foreign professionals applying for extension of the work permit shall provide the certificate with actual working accomplishments related to the work stated in the original application for the work permit within the original period of work permit.</p> | |
| 5 | Declaration of reason for reissuance | <p>The declaration of reason for reissuance shall be attached only for the application for the reissuance or extension of work permit.</p> | |

4. Other Regulations

| No. | Item | Applicable Laws and Regulations | Notes |
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| 1 | Declaration of picking up in person | For those who would like to pick up in person, please fill out and submit your declaration to pick up in person at the counter of the Ministry of Labor. A registered letter is not acceptable. | |
| 2 | Seal affix | Copies attached to the application shall be marked, "In conformity with the original". The seal or signature of the foreign professional must be affixed. | |
| 3 | Period of work permit | According to Article 10 of the Act for the Recruitment and Employment of Foreign Professionals and Article 8 of the Regulations on the Work Permit and Administration of the Foreign Professionals Engaging in Arts and Performing Arts, foreign professionals engaging in artistic work may be granted a work permit for a period of | |

| No. | Item | Applicable Laws and Regulations | Notes |
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| | | up to three years. The application for extension for up to three years may be made when necessary. | |
| 4 | Restrictions on quota of foreign professionals | According to Article 2 of the Regulations on the Work Permit and Administration of the Foreign Professionals Engaging in Arts and Performing Arts, to protect the working rights of citizens of this country and to provide equal opportunities to foreigners in this country in a fair and reciprocal manner, the Ministry of Labor will decide along with the Ministry of Culture a quota of Foreign Professionals and announce it. | |
| 5 | Consultation | According to Article 6 of the Regulations on the Work Permit and Administration of the Foreign Professionals Engaging in Arts and Performing Arts, prior to approving a foreign professional's application for a work permit to engage in artistic work, the Ministry of Labor shall examine and | |

| No. | Item | Applicable Laws and Regulations | Notes |
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| | | review in consultation with the Ministry of Culture. | |
| 6 | Simplified documents | According to Article 11 of the Regulations on the Work Permit and Administration of the Foreign Professionals Engaging in Arts and Performing Arts, an additional attachment as the application for a foreign professional's work permit engaging in artistic work is not required when it is issued by government institutions or state-owned enterprises and is available for search on the Internet. The above-mentioned document shall be announced by the Ministry of Labor. | |
| 7 | Permit Rejection | According to 12 of the Regulations on the Work Permit and Administration of the Foreign Professionals Engaging in Arts and Performing Arts, should any of the following events occur, the Ministry of Labor shall not grant the work permit, nor an extension thereof, for a foreign professional: | According to Article 5 of the Regulations on the Work Permit and Administration of the Foreign Professionals Engaging in Arts and Performing Arts, for three years prior to the application date, none of the following circumstances has arisen or existed with respect to foreign |

| No. | Item | Applicable Laws and Regulations | Notes |
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| | | <ol style="list-style-type: none"> 1. Providing false or invalid information. 2. The application is not made in conformity with relevant requirements and the applicant fails to make necessary supplements and/or rectifications thereof within the specified period. 3. Any of the provisions prescribed in Article 5. 4. Any violation of the standards as set forth in accordance with the Regulations. | <p>professionals engaging in the artistic work:</p> <ol style="list-style-type: none"> 1. Engaged in artistic work without permission. 2. Inconsistency between actual work content and work description presented in the application form. 3. Refused to submit any information as required by applicable laws and regulations, or has submitted false information in violation of the applicable laws and regulations. 4. Other than the above, a foreign professional has been in serious violation of applicable laws and regulations in the Republic of China. |
| 8 | Cancellation or revocation of permit | <p>According to Article 13 of the Regulations on the Work Permit and Administration of the Foreign Professionals Engaging in Arts and Performing Arts, should any of the following events occur, the Ministry of Labor shall revoke and annul the work permit or an extension thereof, for a foreign professional:</p> <ol style="list-style-type: none"> 1. Any of the provisions | The same as above. |

| No. | Item | Applicable Laws and Regulations | Notes |
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| | | <p>prescribed in Article 5.</p> <p>2. Any violation of the standards as set forth in accordance with the Regulations.</p> | |
| 9 | Time limit of application for extension | <p>1. According to Paragraph 2, Article 8 of the Regulations on the Work Permit and Administration of the Foreign Professionals Engaging in Arts and Performing Arts, a foreign professional may apply for an extension of up to three years four months prior to expiration. Nevertheless, if the duration of the previous work permit is less than six months, a foreign professional may apply for an extension after exceeding two-thirds of the duration of the work permit.</p> <p>2. According to Paragraph 3, Article 8 of the Regulations on the Work Permit and Administration of the Foreign Professionals Engaging in Arts and Performing Arts, a foreign professional who fails to apply for an extension within the deadline due to circumstances, upon receipt of approval from the Ministry of Labor, may re-</p> | <p>1. The period of employment requested in the application for extension shall follow the original period of employment.</p> <p>2. If foreign professionals make an application for extension after the expiration date of original employment, the application will be handled as a new application for employment; however, if foreign professionals re-apply within fifteen days in accordance with Paragraph 3, Article 8 of the Regulations on the Work Permit and Administration of the Foreign Professionals Engaging in Arts and Performing Arts (with a letter of explanation</p> |

| No. | Item | Applicable Laws and Regulations | Notes |
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| | | apply within fifteen days, but shall be allowed only once. | attached), Ministry of Labor may approve the re-application (allowed only once) and retrace the period of employment (the examiner shall mark in the system so that no supplementary application will be made next time). |
| 10 | Translation | Chinese versions for documents submitted by the foreign professional shall be attached if the documents are not in Chinese. (According to Article 5 of the Documents Required for Foreign Professionals Engaging in Arts and Performing Arts.) | 1. Abridged translations of submissions made in foreign languages are accepted provided that the scope of the abridged translations shall include the qualifications prescribed by the laws (for example, the employment contract shall include the name of employer, name of employed foreign professional, job title and description, period of employment and salary or remuneration), the agency issuing or signing the submissions made in foreign languages, the name and job title of signatory and signing |

| No. | Item | Applicable Laws and Regulations | Notes |
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| | | | <p>date (if the name of signatory is a foreign name, the foreign name shall be specified in the Chinese translation); the abridged translations shall be consistent with the original submissions.</p> <p>2. Chinese translations may be made by the foreign professional without verification or notarization.</p> |
| 11 | Document verification | <p>1. If any certificate is issued by the countries announced, it must be verified by the representative office of the Republic of China. (According to Announcement No. 1040508120 issued by Ministry of Labor on July 21, 2015.)</p> <p>2. If certificates are produced in mainland China, the diploma shall be examined and recognized by the agency authorized by Ministry of Education (National Chung Hsing</p> | |

| No. | Item | Applicable Laws and Regulations | Notes |
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| | | <p>University), and other certificates shall be verified by the institution established or designated by the Executive Yuan or the private group authorized by the Executive Yuan (Straits Exchange Foundation) according to Article 7 of the Act Governing Relations between the People of the Taiwan Area and the Mainland Area.</p> | |

Addendum

Addendum to the Regulations on the Work Permit and Administration of the Foreign Professionals Engaging in the Arts and Performing Arts: Awards referred to in Sub-paragraph 1, Paragraph 1 of Category Movie, Broadcasting Television, and Pop Music of Job Qualifications prescribed in Article 4 of the Regulations on the Work Permit and Administration of the Foreign Professionals Engaging in Arts and Performing Arts are as follows:

| Category | Award |
|-------------------------|---|
| Film | <ol style="list-style-type: none"> 1. Golden Horse Awards, Golden Harvest Awards for Outstanding Short Films, Taipei Film Festival, Kaohsiung Film Festival and Taiwan International Documentary Festival. 2. Awards of Category 1~Category 4 international film festivals prescribed in the Implementation Rules for Subsidizing Film Industry and Workers Participating in International Film Festivals Established by the Bureau of Audiovisual and Music Industry Development, Ministry of Culture. |
| Broadcasting Television | <ul style="list-style-type: none"> Golden Bell Awards International Emmy Awards Seoul International Drama Awards New York Festivals International Television & Film Awards British Academy Television Awards AIB International Media Excellence Awards |
| Pop Music | <ul style="list-style-type: none"> Grammy Awards American Music Awards BRIT Awards MTV Europe Music Awards Golden Melody Awards Golden Indie Music Awards NRJ Music Awards Japan Record Awards Billboard Music Awards |

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| | Juno Awards Mercury Prize Golden Disc Awards |
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Category O (Foreign Professionals' Adult Children)-Applied for by Adult Children

1. Qualifications

| No. | Item | Applicable Laws and Regulations | Reviewing Principles |
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| 1 | Adult children of foreign professionals | <p>1. According to Article 17 of the Act for the Recruitment and Employment of Foreign Professionals, where a foreign professional is hired to conduct professional work and has been approved for permanent residence by the National Immigration Agency, Ministry of the Interior, an adult child of said person may apply directly to the Ministry of Labor for a work permit to engage in work within the country, and need not apply through an employer, provided such child has obtained confirmation from the National Immigration Agency, Ministry of the Interior, of having met one</p> | <p>1. The adult children's parent shall be or have been a foreign professional employed to engage in professional work with a permanent resident certificate issued by the National Immigration Agency.</p> <p>2. Professional work means the following work:</p> <p>(1) Work as listed in Article 46 Paragraph 1 Subparagraphs 1 to 6 of the Employment Services Act.</p> <p>(2) Possessing specialized knowledge or skill, and approved by the central competent authority in consultation with the</p> |

| No. | Item | Applicable Laws and Regulations | Reviewing Principles |
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| | | <p>of the conditions listed below, and in such case shall not be subject to the limitations prescribed in Article 43:</p> <p>(1) Having lawfully accumulated ten years of residence in the country, and having stayed in the country for more than 270 days in each of those years.</p> <p>(2) Having entered the country before the age of sixteen, and having stayed in the country for more than 270 days each year.</p> <p>(3) Having been born in the country, and having lawfully accumulated ten years of residence in the country, and having stayed in the country for more than 183 days in each of those years.</p> <p>2. Where an employer hires an</p> | <p>Ministry of Education as a teacher of non-academic classes in a short-term tutorial school registered in accordance with the Supplementary Education Act.</p> <p>3. If the adult children's parent is not granted an employment permit by Ministry of Labor or Ministry of Education upon investigation, the adult children shall provide the documents proving the parent to be a foreign professional. If the adult children attach the employment permit issued by the business authority before the Ministry of Labor serving as the contact window, the employment permit shall be recognized by the business authority in</p> |

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| | | <p>adult child, as referred to in the preceding paragraph, to engage in work, they shall not be subject to the limitations prescribed in Article 46 Paragraphs 1 and 3, Article 47, Article 52, Article 53 Paragraphs 3 and 4, Article 57 Subparagraph 5, Article 72 Subparagraph 4, and Article 74 of the Employment Services Act, and shall be exempt from payment of the employment security fees as prescribed in Article 55 of that Act.</p> | <p>accordance with the case consultation procedures.</p> <p>4. According to Article 12 of the Civil Code, majority is attained upon reaching the twentieth year of age. Therefore, adult children shall apply for a work permit upon reaching the twentieth year of age.</p> <p>5. Adult children shall attach the certificate of residency issued by the National Immigration Agency, Ministry of the Interior.</p> <p>6. Hong Kong or Macao citizens engaging in professional work in Taiwan are unable to obtain permanent residency, so Article 17 of the Act for the Recruitment and Employment of Foreign Professionals is not applied to their adult</p> |

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| | | | children. |

2. Submissions

| No. | Required Document | Reviewing Principles | Notes |
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| 1 | Receipt of the reviewing fee | <p>The receipt of the reviewing fee may be exempted since information on the receipt of the reviewing fee should be provided on the application form. However, it shall be subject to the case and the foreign professional may be asked to attach it. (According to Announcement No. 10405118501 issued by Ministry of Labor on September 23, 2015.)</p> <p>2. The reviewing fee is NT\$100.</p> | <ol style="list-style-type: none"> 1. New hire or reissuance: NT\$100. 2. Those who apply for changes in information do not need to pay the reviewing fee. Those who withdraw the application will not be refunded. 3. Those who overpay or underpay the reviewing fee or do not pay the reviewing fee at a post office will be asked to repay the reviewing fee in accordance with the regulations. 4. The refund method for the overpaid (mistakenly paid) reviewing fee: Foreign professionals will be asked to fill out the application form and |

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| | | | attach the original receipt of the overpaid (mistakenly paid) reviewing fee for refund. |
| 2 | Application form | <p>1. The fields in the application form, such as application item, name of applicant (English), nationality, passport number, date of birth, phone number, highest education, mailing address, mailing address for the results of application, signature of applicant and receipt of reviewing fee are required to be filled out.</p> <p>2. Personal information shall be filled out correctly based on the passport, ARC or travel document.</p> <p>3. For employers entrusting a private employment service agency to apply, the name of agency, registration number of agency, signature of professional, official chop of agency, official chop of person in charge and contact phone number shall be filled</p> | <p>1. Foreign professionals will be asked to complete the application if the required fields are not completely filled out.</p> <p>2. The field, “nationality”, shall mean the country or area by which the passport attached by the foreign professional is used. For Hong Kong or Macao residents, please fill out “Hong Kong” or “Macao”.</p> <p>3. For the application for reissuance of permit or others, “education” may be left blank.</p> <p>4. For the application for changes in information, the application item shall be “others”, with the change item specified or a separate description attached.</p> |

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| | | out. | |
| 3 | Copy of foreign professional's passport or alien resident certificate (ARC) | <ol style="list-style-type: none"> 1. The passport or ARC shall be valid at the date of submission of employment. 2. The personal information page shall be complete, clear and identifiable. 3. Foreign professionals shall be at least 20 years old. 4. For the application for "reissuance" or "others", the copy of foreign professional's passport or alien resident certificate (ARC) may be accepted. In case of changes in the name or passport number due to the replacement or typo of passport or ARC, the copy of passport or ARC shall be attached for verification. | <ol style="list-style-type: none"> 1. Texts on the document, including "Travel Document", "Identify Certificate" or "Not Passport", are not accepted. 2. If "Overseas" is marked on an U.K. passport, the holder is a resident of Hong Kong. 3. Empty pages of the passport can be exempted. Where there is any inconsistency between the passport number for this and previous applications because of replacement, only the copy of the new passport shall be attached. 4. If the passport number is changed after issuance of the approval letter, the application for a change in information shall be made separately. |
| 4 | Copy of permanent | The personal information page shall be complete, clear and | |

| No. | Required Document | Reviewing Principles | Notes |
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| | residence permit of adult children's parent | identifiable. | |
| 5 | Certificate of kinship between adult children of foreign professionals and their parent | To determine the kinship between the adult children of foreign professionals and their parent with their parent's permanent residence permit attached, the certificate shall specify the names of the adult children and their parent for verification. | <ol style="list-style-type: none"> 1. According to the announcements issued by National Development Council on April 219, 2018 and issued by National Immigration Agency, Ministry of the Interior on May 29, 2018, respectively, the certificate of kinship as a result of adoption may be accepted. 2. "Residency based on the marriage" does not include in-law relationship. Therefore, if stepchildren do not undergo the adoption procedures, the certificate of kinship between stepchildren and stepparents will not be accepted. |

| No. | Required Document | Reviewing Principles | Notes |
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| 6 | Certificate of residency issued by National Immigration Agency | <p>Adult children of foreign professionals shall meet one of the following conditions for residency:</p> <ol style="list-style-type: none"> 1. Having stayed in Taiwan for an accumulated 10 years in total and residing for over 270 days each year. 2. Having entered Taiwan under the age of 16 and stayed over 270 days each year. 3. Born in Taiwan, having resided in Taiwan for a minimum accumulated period of at least 10 years in total and having stayed over 183 days each year. | <p>If adult children of foreign professionals attach the personal resident permit issued with the reason for residency under Paragraph 2, Article 8 of the Regulations Governing Visiting, Residency, and Permanent Residency of Aliens, the resident permit may be accepted.</p> |
| 7 | Declaration of reason for reissuance | <p>The declaration of reason for reissuance shall be attached only for the application for the reissuance of work permit.</p> | |

3. Other Regulations

| No. | Item | Applicable Laws and Regulations | Notes |
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| 1 | Declaration of picking up in person | For those who would like to pick up in person, please fill out and submit your declaration to pick up in person at the counter of Ministry of Labor. A registered letter is not accepted. | |
| 2 | Seal affix | Copies attached to the application shall be marked "In conformity with the original". The seal or signature of the applicant must be affixed. | |
| 3 | Period of work permit | There is no restriction on the period. | |
| 4 | Consultation | According to Article 6 of the Regulations on the Permission and Administration of the Employment of Foreign Workers, unless otherwise provided for in the Employment Service Act or in the Regulations, an employer shall apply with the central competent authority for a permit to recruit foreign | Ministry of Labor may decide on consultations based on the case, and may conduct consultations when necessary. |

| No. | Item | Applicable Laws and Regulations | Notes |
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| | | <p>worker(s) to engage in occupations in the Republic of China. Prior to granting the permit as referred to in Paragraph 1 of this Article, the central competent authority may consult with the central competent authority administering the occupations in question for reviewing their opinions and comments thereon.</p> | |
| 5 | Permit Rejection | <p>Should any of the following events occur, the Ministry of Labor shall not grant the work permit to adult children of foreign professionals:</p> <ol style="list-style-type: none"> 1. Violation of Article 17 of the Act for the Recruitment and Employment of Foreign Professionals. 2. Violation of the Ministry of Labor Directions for Reviewing the Application under Article 17 of the Act for the Recruitment and Employment of Foreign Professionals and failure to make a correction within the | |

| No. | Item | Applicable Laws and Regulations | Notes |
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| | | given time limit. (According to Announcement No. 10605218321 issued by Ministry of Labor on February 8, 2018.) | |
| 6 | Translation | Chinese versions for documents submitted by the foreign professional shall be attached if the documents are not in Chinese. (According to Article 6 of the Ministry of Labor Directions for Reviewing the Application under Article 17 of the Act for the Recruitment and Employment of Foreign Professionals.) | 1. For submissions made in foreign languages, abridged translations are accepted provided that the scope of the abridged translations shall include the qualifications prescribed by the laws (for example, the employment contract shall include the name of employer, name of employed foreign professional, job title and description, period of employment and salary or remuneration), the agency issuing or signing the submissions made in foreign languages, the name and job title of signatory and signing date (if the name of signatory is a foreign name, the foreign name shall be specified in the Chinese translation); the abridged translations shall be |

| No. | Item | Applicable Laws and Regulations | Notes |
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| | | | <p>consistent with the original submissions.</p> <p>2. Chinese translations may be made by the foreign professional without verification or notarization.</p> |
| 7 | Document verification | <p>1. If any certificate is issued by the countries announced, it must be verified by the representative office of the Republic of China. (According to Announcement No. 1040508120 issued by Ministry of Labor on July 21, 2015.)</p> <p>2. If certificates are produced in mainland China, the diploma shall be examined and recognized by the agency authorized by Ministry of Education (National Chung Hsing University), and other certificates shall be verified by the institution established or designated by the Executive Yuan or the</p> | |

| No. | Item | Applicable Laws and Regulations | Notes |
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| | | <p>private group authorized by the Executive Yuan (Straits Exchange Foundation) according to Article 7 of the Act Governing Relations between the People of the Taiwan Area and the Mainland Area.</p> | |