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Operational Manual for Reviewing Employment Permit Application of Foreign Teachers at Cram School



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Manual Instructions:

This operational manual was published to make information public and improve the transparency of reviewing operation. It is compiled in accordance with relevant Laws and Regulations, but the reviewing criteria are still subject to the recent Laws and Regulations. In order to flexibly response various categories of application, it will be continuously added and revised then announced for any incomplete issue.

Category D (teacher of cram school)

1. Items of Job for Teacher at Cram School (please check by actual condition):

- (1) English teacher (01)
- (2) Japanese teacher (02)
- (3) German teacher (03)
- (4) Spanish teacher (04)
- (5) French teacher (05)
- (6) Teacher of other foreign languages (99)

2. Qualifications

Serial No.	Item	Relevant Regulations	Examination Principles
1	Employer qualifications	The short term cram school registered in accordance with Supplementary Education Act by Subparagraph 4, Paragraph 1, Article 46 of Employment Service Act.	<ol style="list-style-type: none"> 1. The employer shall be registered cram school approved by educational competent authority with filing certificate. <u>Kindergarten</u> is not qualified. 2. The language taught by employed foreign worker shall meet with the subject in the filing certificate approved by educational competent authority.
2	Foreign worker qualifications	<ol style="list-style-type: none"> 1. According to Article 42 of Qualifications and Criteria Standards for Foreigners Undertaking the Jobs Designated under Article 46.1.1 to 46.1.6 of the Employment Service Act, foreign worker shall have qualifications as below: <ol style="list-style-type: none"> (1) At least 20 years old. (2) Graduated from institution 	<ol style="list-style-type: none"> 1. The foreign worker shall be at least 20 years old at employment commencement day. 2. The foreign worker shall be graduated from institution of higher education or the school with equivalent qualification. 3. For the degree made by distance education, its school shall meet with Article 4 of Regulations Regarding the Assessment and

Serial No.	Item	Relevant Regulations	Examination Principles
		<p>of higher education. Those who don't have Bachelor degree shall attach training certificate of language teaching.</p> <p>(3) The language taught by the foreign teacher shall be the official language of the nation listed in his/her passport.</p> <p>2. The degree of foreign worker shall meet one of the following conditions:</p> <p>(1) Degree of domestic or foreign university or independent college recognized by central supervisory authority.</p> <p>(2) For the degree other than that of above, we will verify and recognize it after our missions verified foreign worker's certified degree in accordance with Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education and Implementation Regulations Regarding Distance Learning by Universities which were regulated by central supervisory authority (Order No. 0950506890 on 15 December 2006 by Ministry</p>	<p>Recognition of Foreign Academic Credentials (hereinafter referred to as Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials). In addition, the credits learned through distance education shall not be more than 1/2 of total graduation credits in accordance with Article 7 of Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education and Article 6 of Implementation Regulations Regarding Distance Learning by Universities.</p> <p>4. For those foreign workers without Bachelor degree such as Associate or college degree, their study period shall be more than 16 months in accordance with Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials.</p>

Serial No.	Item	Relevant Regulations	Examination Principles
		of Labor).	
3	Teaching hours of foreign teacher	<ol style="list-style-type: none"> 1. According to Article 42 of Qualifications and Criteria Standards for Foreigners Undertaking the Jobs Designated under Article 46.1.1 to 46.1.6 of the Employment Service Act, the teaching hours per week for foreign worker who was employed at the cram school to engage in language teaching shall not be less than 14 hours. 2. If the foreign worker mentioned in the preceding paragraph was employed by more than 2 employers within the validity of employment approval, the teaching hours per week for each new employer shall not be less than 6 hours in accordance with Paragraph 1, Article 53 of Employment Service Act. 3. The total teaching hours per week for foreign worker shall not exceed 32 hours. 	<p>For those foreign workers who were employed by cram school to engage in language teaching, they <u>shall</u> be employed by at least one employer with more than 14 teaching hours per week. When they were employed by the second employer, the teaching hours per week during validity of employment approval mentioned above shall not be less than 6 hours. The total teaching hours per week shall not exceed 32 hours.</p>

3. Documents for Application

Serial No.	Documents for Application	Review Principles	Notices
1	Original receipt of reviewing fee	<p>1. The reviewing fee receipt may be exempted since relevant info of reviewing fee receipt should be filled in the application form. However, it shall be subject to the case and the employer may be asked to attach it. (According to Announcement No. 10405118501 issued by Ministry of Labor on 23 September 2015)</p> <p>2. Reviewing fee is NTD\$500.</p>	<p>1. The reviewing fee for employment of foreign professionals is calculated by case other than number of applicants. The application in a same case is required to pay reviewing fee \$500 only.</p> <p>2. New hire and Re-hire shall not be treated as one application. Applicant shall apply separately and pay the supplementary reviewing fee. Concerning job type, only one kind of language can be chosen. Foreigners teaching different languages shall apply separately.</p> <p>3. Those who apply for information change do not need to pay reviewing fee. Those who withdraw application will not be refunded.</p> <p>4. Those who overpay or underpay reviewing fee or do not pay it at post office will be asked to repay it in accordance with regulations.</p> <p>5. The refund method for overpaid (mistakenly paid) reviewing fee: The employer will be asked to fill out application form, check refund type and attach original receipt of overpaid (mistakenly paid) reviewing fee for refund.</p> <p>6. According to Announcement No.0930450078 issued by Ministry of Finance on February 11th, 2004, profit-seeking enterprises or professional practitioners who pay for the reviewing fee for applying work permit for foreign workers with postal GIRO deposit slips may use the receipt</p>

Serial No.	Documents for Application	Review Principles	Notices
2	Application form	<ol style="list-style-type: none"> 1. The field in the application form such as work category, application type, unit name of application, unified business no. of application unit, owner, unit address, mailing address, contacts as well as specific employment reason and positive benefits of foreign worker employment (extension application excluded) are required to fill out. 2. The name of application unit shall be consistent with the seal of unit; unit address shall be the same as that in the business registration or institution filing registration. 3. For those who entrust private employment service agency for applying, the name, registration number, professionals, seals of the agency and the owner and contact phone number shall be filled in. 4. The seal of unit and owner shall be affixed. 	<p>as expenses.</p> <ol style="list-style-type: none"> 1. The application form of new hire and re-hire shall be separated. Concerning job type, only one kind of language can be chosen. Foreigners teaching different languages shall apply separately. 2. The field of positive benefits of foreign professional employment shall be specifically entered and relevant to the work. The extension application is excluded. 3. The employer will be asked to complete the application if the required fields are not completely entered.
3	Name list of employed foreign workers	<ol style="list-style-type: none"> 1. The field in the name list such as name of application unit, unified business no., name, gender, nationality or area, date of birth, passport number, employment period, education, monthly payroll, teaching hours per week, title, work and address in 	<ol style="list-style-type: none"> 1. The approved employment period shall be subject to that in the list of employed foreign workers. However, it shall not exceed the period of employment contract. The employer shall be asked for confirmation of employment period if there is any inconsistency. 2. 1” or 2” and color or black photo are all acceptable. The photo which was

Serial No.	Documents for Application	Review Principles	Notices
		<p>Taiwan must not be empty and the photo of foreign worker <u>must</u> be attached.</p> <p>2. The personal information shall be correctly entered based on passport.</p> <p>3. The period of work shall be consistent with or less than that of contract.</p> <p>4. The address shall be consistent with that in the filing certificate of cram school.</p> <p>5. The teaching hours per week shall be consistent with that in the employment contract and schedule and meet Article 42 of Review Standard.</p> <p>6. The seal of unit shall be affixed.</p>	<p>printed along with the list shall be clear and identifiable.</p> <p>3. The teaching hours shall be integral and the employer will be asked for confirmation if there is any decimal.</p>
4	Certificate of owner identity	<p>1. The ID photocopy of owner of filed cram school.</p> <p>2. If the owner is a foreigner, his/her photocopy of passport or Alien Resident Certificate shall be provided.</p>	The passport or Alien Resident Certificate shall be valid during application.
5	Photocopy of filing registration of cram school	<p>1. The name of application unit and address shall be consistent with that in the filing certificate.</p> <p>2. The cram school shall be permitted to teach foreign language courses.</p>	For those cram schools that submit application for the first time, allocation notice of unified business number shall be attached to ensure its correctness. The withholding unit shall be consistent with filed unit.
6	Photocopy of passport or ARC	1. The passport or ARC shall be valid at the	1. The empty pages of passport can be exempted. Where there is any

Serial No.	Documents for Application	Review Principles	Notices
	(Alien Resident Certificate) of the employed foreigner.	<p>commencement date of employment.</p> <ol style="list-style-type: none"> 2. The personal information page and shall be complete, clear and identifiable. 3. It is not admitted for the resident of mainland China to work in Taiwan except those from Hong Kong and Macau. 4. Foreign worker shall be at least 20 years old. 5. The language taught by foreign language teacher shall be the official language of the nation listed in his/her passport. 	<p>inconsistency between the passport number for this and previous application because of passport replacement, only the photocopy of new passport shall be attached.</p> <ol style="list-style-type: none"> 2. If the passport number was changed after issuance of approval letter, the application of information change shall be made separately. 3. The official language of each country shall be recognized in accordance with the Embassies & Missions in the website of Ministry of Foreign Affairs. In addition, the language with mark of spoken, common used or universal language is not official language. <ol style="list-style-type: none"> (1) If “overseas” is marked on an U.K. passport, the holder is a Hong Kong resident and a national of the People’s Republic of China; Chinese and English are both official languages of Hong Kong under the Hong Kong Official Languages Ordinance (2) Both Chinese and Portuguese are official languages of Macao under Macao Ordinance 101/99M issued on December, 13th, 1999. (3) The official language of Malaysia is Malay. English is spoken language only. (4) Dutch is the official language in Netherlands. English is <u>universal</u> language only.
7	Photocopy of employment contract	<ol style="list-style-type: none"> 1. The name, title, job description, employment period, teaching hours per week and payroll of employed foreign worker 	The labor contract shall meet regulations of R.O.C. Any labor contract against them shall be invalid.

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		<p>shall be designated in the employment contract with signatures of employer and employee.</p> <p>2. The work shall be that of language teacher in the cram school.</p> <p>3. The employment period shall be consistent with work period of application (the employment period in the contract can be longer).</p>	
8	Document relevant to foreign worker's diploma	<p>1. The foreigner's name (as shown on passport) shall be consistent with that in the diploma.</p> <p>2. The degree type shall be ensured (foreign worker shall be graduated from institution of higher education in accordance with Article 42 of Examination Standard).</p> <p>3. Those foreign workers who do not have Bachelor degree <u>shall</u> attach transcript for studying more than 16 months (in accordance with the study period for higher education regulated in the Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education) and training certificate of language teaching (Order No. 0950506890 on 15 December 2006 by Ministry</p>	<p>1. Principally, the recognizable document for education of foreign worker shall be mainly diploma and certificate or transcript certificate issued by the school may be recognized in certain circumstance (graduation or degree date shall be designated).</p> <p>2. For the degree made in Nigeria, Afghanistan, Algeria, Cuba, Bangladesh, Bhutan, Iran, Iraq, Laos, Burma, Nepal, Sri Lanka, Somalia, Syria, Pakistan, the Philippines, Thailand, Vietnam, Malaysia, Cambodia and Indonesia <u>shall</u> be verified by our missions. (Order No.1040508120 on 21 July 2015 by Ministry of Labor).</p> <p>3. <u>For the degree made in mainland China, the school shall be in the recognition list announced by Ministry of Education at http://emhd.nchu.edu.tw/VMHD and it shall be treated by Regulations Regarding the Assessment and Recognition of Academic Credentials in Mainland China.</u></p> <p>4. For the education of foreign worker <u>not</u> under those required for verification mentioned above, the employer will be</p>

Serial No.	Documents for Application	Review Principles	Notices
		of Labor).	<p>asked for verification if necessary in accordance with Paragraph 3, Article 7 of Regulations on the Permission and Administration of the Employment of Foreign Workers.</p> <p>5. If the foreigner was graduated from a school not in the reference list of Ministry of Education, a document that proves such degree equals to a university or college degree issued by the local educational competent authorities shall be provided. If the document was issued by a nation that requires validation, both the document and the degree certificate shall be validated by the representative office of R.O.C. in that nation. The original validation document (will returned to the applicant after reviewing) shall be submitted when applying to Ministry of Labor.</p> <p>6. For foreigners whose degree was obtained via distance education, whether the school he / she graduated is included in the reference list of Ministry of Education, the credits earned through distance education shall not be more than 1/2 of the total graduation credits in accordance with “Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education”, and “Implementation Regulations Regarding Distance Learning by colleges or higher”. (Order No. 0950506890 issued by Ministry of Labor on 15 December 2006).</p>

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			<p>7. The degree achieved: Doctor, Master (called “Xiu Shi” in Japan) and Bachelor. The degree of junior college in Japan or associate degree would be recognized as diploma from junior college.</p> <p>8. Diploma is only for proof of degree and the education system of located country shall be referred for determination of education. The website of Reference List of Foreign Universities by Ministry of Education: http://www.fsedu.moe.gov.tw/home.aspx. Please pay special attention that the degree certificate in European countries (especially in Germany) is harder to identify the education level.</p> <p>9. The format and signature of diploma will be verified to see if there is any abnormality or suspect of fraud.</p> <p>10. For foreigners who had a work permit to work as a language teacher at cram school in Taiwan issued by Ministry of Labor, their degree need not be examined again when applying for new employment in the same work category / work type by a new employer, or applying for new hire by the same employer because of the interruption of employment,.</p> <p>11. If the middle name of the foreigner on the diploma is different than that on passport, an affidavit to prove both names of the same person shall be provided; if the surname is different, proof (for example household registry, marriage certificate etc.) shall be provided.</p>

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9	Original certificate of health examination	<p>1. According to Article 4 of Regulations Governing Management of the Health Examination of Employed Aliens, one of the following documents shall be attached for employment and extension application:</p> <p>(1) The certificate of qualified health examination with signature of the physician issued within the latest 3 months by qualified medical institution in that country as well as its Chinese version which were verified by our missions.</p> <p>(2) The certificate of qualified health examination issued within the latest 3 months by designated hospital.</p> <p>2. According to Article 4 of Regulations Governing Management of the Health Examination of Employed Aliens, the following examinations and items shall be included in the certificate of health examination:</p> <p>(1) Chest X-ray examination for tuberculosis.</p> <p>(2) Serological testing for syphilis.</p>	<p>1. The list of designated hospital for foreign worker's health examination is available in the website of Centers for Disease Control, Ministry of Health and Welfare at http://www.cdc.gov.tw/professional/list.aspx?treeid=82ce806a312cefec&nowtreeid=8489EB960A93AD2E.</p> <p>2. The latest 3 months mentioned in the item 1 of left side is calculated from issuance date to receipt date of health examination certificate.</p> <p>3. Those foreign workers who have unqualified health examination shall be treated in accordance with Appendix 3 of Regulations Governing Management of the Health Examination of Employed Aliens, Principles on the Determination and Management of Items Failed in the Health Examination for Designated Hospital (as attachment).</p> <p>4. Original copy is required. A copy with a hospital seal is not accepted.</p>

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		<p>(3) General physical examination.</p> <p>(4) Inspection report of positive antibody or certificate of vaccination for measles and rubella. However, extension application may be exempted.</p> <p>(5) Other examinations considered as necessary by central health supervisory authority based on an epidemic outbreak or other characteristics of countries he/she has lived.</p> <p>The employment or extension approval shall not be issued if any item of health examination mentioned above is unqualified. However, it shall be subject to Article 7 and 9 of Regulations Governing Management of the Health Examination of Employed Aliens.</p> <p>3. According to Article 53 of Employment Service Act, for those foreign workers who have to transfer employer or were employed by more than 2 employers, the qualified certificate of health examination within the latest 3 months may not</p>	

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		be attached by the new employer if the employment period is within the validity of employment approval of the first employer who attached qualified certificate of health examination at application (according to Letter No. 0940008510 on 3 March 2005 by Ministry of Labor).	
10	Weekly schedule of employed foreign worker	The teaching hours shall be consistent with that in the list of employed foreign workers <u>and</u> contract.	The teaching hours shall be integral and the employer will be asked for confirmation if there is any decimal.
11	Photocopy of original work permit	<ol style="list-style-type: none"> 1. The employment period of extension application shall be succeeded by that of original employment. 2. The original employment approval letter shall be attached for the application of extension or information change. 	The extension application shall be submitted 4 months before the expiration of employment approval. For the employment period less than 6 months, the employer shall submit application after 2/3 of employment period passed. Any application submitted earlier will be returned.
12	An original copy of Police Clearance Certificate / Non-Criminal Record issued within recent 6 months issued by the nation of the foreigner 's passport (according to amendments of Paragraph 4,	<ol style="list-style-type: none"> 1. For foreigners temporarily employed by cram schools, this document shall be attached when applying for work permit for the first time. Qualifications for 1st-time applicants: foreigners that no cram schools have ever applied for employment permit, including those already employed in other professional work categories and applying for the work 	<ol style="list-style-type: none"> 1. If Good Manner Certificate is issued by one of the 25 nations in the public announcement, it must be validated by the representative office of Taiwan in that nation. (according to Order No.1040508120 issued by Ministry of Labor on July 21st, 2015) 2. For foreigners that previously obtained a work permit to work as a foreign language teacher at a cram school, Police Clearance Certificate and Good Manner Certificate is exempted. 3. For H.K. citizens applying for Police Clearance Certificate: when applying

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	<p>Article 9 of Supplementary Education Act by Presidential Order on June, 14th, 2017 and Regulation No. 10605122281 issued by Ministry of Labor on July, 28th, 2017)</p>	<p>permit to work as a teacher in a cram school for the first time.</p> <p>2. The valid period for Good Manner Certificate: must be valid within 6 months starting from the issued date till receiving the application. The Police Clearance Certificate Non-Criminal Record and Good Manner Certificate shall refer that the foreigner has no criminal records in the country that issued his / her passport.</p>	<p>for the Police Clearance Certificate, the applicant needs to submit the supplementary document issued by Ministry of Labor to the Ministry of Hong Kong Police Force, and the Ministry of Hong Kong Police Force will send the original copy of Police Clearance Certificate directly to the Ministry of Labor instead of the applicant.</p>

4. Other Regulations

Serial No.	Item	Relevant Regulations and Description	Notice
1	Declaration of picking up in person	For those would like to pick up in person, please fill out and submit your declaration of picking up in person at the counter in the Ministry of Labor. Registered mail is not accepted.	
2	Principle of affixing with seal	The seals of employer and owner must be affixed to every page of the application; for the copied document attached in the application, the words of “in conformity with the original” shall be noted with the seal of employer unit and owner.	The seal of application unit shall be that of cram school if it is a subordinate of company.
3	The treatment principle of extension application for an overdue employment	It shall be treated in accordance with Article 46-1 of Regulations on the Permission and Administration of the Employment of Foreign Workers.	<ol style="list-style-type: none"> 1. For the employer who submits extension application when original employment expired, it shall be treated as new employment application and payroll withholding certificate and consolidated income tax return certificate of overseas Chinese shall be attached. 2. For exceptional cases that the employer submit re-application within 15 days from original employment overdue date (description letter shall be attached and it is limited to once only) in accordance with Article 46-1 of Regulations on the Permission and Administration of the Employment of Foreign Workers, the extension application shall be consented and employment period shall be traced (Examiner shall note in the system

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			so that no re-application shall be submitted based on this next time).
4	Change of teaching hours	<ol style="list-style-type: none"> 1. Information change: if there is any teaching hours change for employed foreign teacher during original approval period (at least 14 teaching hours per week in the original approval changed to more than 14 hours or less than 14 teaching hours per week in the original approval changed to less than 14 hours), changed contract, schedule and list of foreign workers shall be attached for change application. 2. Teaching hours change shall be treated by new application: <ol style="list-style-type: none"> (1) Less than 14 teaching hours per week in the original approval changed to more than 14 hours: For original application with less than 14 teaching hours attached to that of other employer (more than 14 hours) to achieve more than 14 teaching hours, attachment of that of other employer may not be required. Termination application of original employment approval shall be made before new employment application to succeed the employment period. (2) More than 14 teaching 	<p>For example, cram school A applies for foreign teacher A to be English teacher with 16 teaching hours. After approved, cram school B applies for employment of foreign teacher A with 18 teaching hours:</p> <ol style="list-style-type: none"> 1. If the teaching hours of cram school A changes from 16 to 14 hours, cram school A shall submit application of information change to us. 2. If the teaching hours of cram school A changes from 16 to 12 hours without change of teaching hours of cram school B, cram school A shall submit termination application before new application.

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		<p>hours per week in the original approval changed to less than 14 hours:</p> <p>a. If the teaching hours of the other employer are also less than 14 hours, 2 employers shall apply for termination of employment due to unmet Article 42 of Examination Standard.</p> <p>b. If the teaching hours of the other employer are more than 14 hours, it can be changed to attach to that of other employer. Therefore, termination application of original employment approval shall be made before new application to succeed employment period. However, the employment period shall be coordinated with that of the other employer.</p> <p>(3) The hours change mentioned above shall still meet Article 42 of Examination Standard.</p>	
5	Validity period of the work permit	According to Article 52 of Employment Service Act, the longest validity period of work permit is 3 years. The validity of work permit shall be approved based on the above regulation, application by the employer and	Ministry of Labor may decide it based on the application of employer and circumstance of the case as well as visit or activate consultation mechanism when necessary.

Serial No.	Item	Relevant Regulations and Description	Notice
		the signed contract.	
6	Document for employment transfer	<p>According to Article 53 of Employment Service Act, new employer will be required to ensure whether the foreign worker replaces employer if he/she was employed by other employers during employment application:</p> <ol style="list-style-type: none"> 1. Yes: please provide termination certificate or ask previous employer for employment termination. 2. No: it will be regarded as part time work and documents may be exempted. 	
7	Translation of Documents	Translated Chinese version for documents submitted by the employer shall be attached if the documents are not made in Chinese. (Order No. 10605185961 issued by Ministry of Labor on October, 11 th , 2017)	

Attachment Principles on the determination and management of items failed in the health examination for designated hospital

Test Item	Principles on the recognition and management of failed items
Chest X-Ray examination for tuberculosis	<ol style="list-style-type: none"> 1. Active pulmonary tuberculosis or tuberculous pleurisy is considered unqualified. 2. Inactive tuberculosis including roentgen graph diagnoses of fibro calcified tuberculosis, calcified lesions, or pleura thickening is considered qualified. 3. If the alien employee was diagnosed as tuberculosis suspect or “can’t get a definite diagnosis”, the designated hospital shall inform the employer within 15 days of receiving the health examination report to bring the alien employee and the health examination report to the designated institutions for double check. 4. Pregnant woman could have three sputum specimens obtained by the designated institutions for microscopic examination instead of Chest X-Ray for tuberculosis exam. If either specimen is positive (<u>with the exception of nucleic acid amplification test negative in the same specimen</u>), case is considered unqualified. 5. When employed aliens are detected with active pulmonary tuberculosis or fail a chest X-ray for tuberculosis exam during the health examinations after <u>entry</u>, with the exception of multiple drug-resistant tuberculosis, may be handled by regulations of <u>Article 9</u> of this set of Regulations.;
Serological testing for syphilis	<ol style="list-style-type: none"> 1. By the results of the methods listed by laboratory conditions required for reporting of syphilis announced by the central competent health authority, when the laboratory testing results meet the definition of syphilis reporting, the cases are considered "unqualified". 2. Cases unqualified by the serological testing for syphilis may, by regulations of Subparagraph 3, Paragraph 2 of Article 7 of this set of Regulations, undergo treatment.
Stool examination for intestinal parasites	<ol style="list-style-type: none"> 1. <i>Blastocystis hominis</i> and <i>Entamoeba</i> such as <i>Entamoeba hartmanni</i>, <i>Entamoeba coli</i>, <i>Endolimax nana</i>, <i>Iodamoeba butschlii</i>, <i>Dientamoeba fragilis</i> and <i>Chilomastix mesnili</i>: no cure is required and cases are considered passing. 2. <i>Entamoeba histolytica/E. dispar</i> (including cyst and trophozoite): designated hospitals shall notify competent health authorities in municipalities or counties (cities) within 24 hours, and the employers at the same time, to help the employed foreign workers. Cases shall return to the original hospital for three collections of fresh fecal specimens (once a day) (a size of the thumb at the minimum (about 3-5 g); no fixation fluid shall be added; kept at 4 °C).

	<p>The specimens shall be transported under cool condition together with the already fixated and dyed original specimens and referral slips (shall be transported under frozen condition) within 24 hours after each collection to the Center for Disease Control for assessment diagnosis. If the specimens are confirmed to be <i>Entamoeba dispar</i>, they are considered passed; if they are <i>Entamoeba histolytica</i>, they are considered failed and designated hospitals should issue the health checkup report accordingly.</p> <ol style="list-style-type: none"> 3. Intestinal helminthes or other protozoa such as flagellate, infusorians, and sporozoite: cases are considered failing in the examination. 4. Cases that failed Stool Examination for Parasites should be handled in accordance with regulations of Subparagraph 4, Paragraph 2, Article 7.
<p>Proof of Positive Measles and Rubella Antibody or Measles and Rubella Vaccination Certificates</p>	<p>Individuals tested negative for measles and rubella antibody and carry no vaccination certificate for measles or rubella are considered “unqualified.” However, they are considered “qualified” if by assessment of physicians that there are contraindications against vaccination of measles and rubella.</p>
<p>Testing for Hansen's disease</p>	<ol style="list-style-type: none"> 1. Upon diagnosis by observation of skins, when suspected lesions of Hansen's disease are detected, further examination shall be arranged or cases be assisted in referral to dermatology department for examination; by regulations of the Communicable Disease Control Act, they shall be reported to competent authorities. 2. For those that further examination is required, cases shall be, within 15 days after the next day of the receipt of the health examination certificate, referred to a designated hospital for re-examination. Cases having the following two conditions at the same time are considered “ unqualified” : <ol style="list-style-type: none"> (1) continuous loss of sensation or change on the skin lesions or enlargement of nerves; (2) Mycobacterium leprae is detected on skin smear (or histological pathology), or on histological pathology slides, granulomas reaction meeting Hansen's disease is found. 3. Cases unqualified in Hansen's disease examination, may, by regulations of Article 9 of this set of Regulations, request for DOTS services.