## 聘僱外國特定專業人才工作許可申請書(ESP-外國特定專業人才從事運動教練/運動員專用)

Foreign Special Professional Personnel Employment Work Permit Application

						_		単位草
單位(雇主)名稱:				單位印章:				
Entity (Employer) Name						Ent	ity Seal	
		案	件資	訊 Applicat	ion In	formatio	on	
工作類別	E. 運	動教練及運動員			(單選 Choose One)			
Category		ts coach and athlete			□ 新聘 New Hire			
				-	□ 展 5	€ Extension	on;原許可文號 pe	ermit No
				申請項目	□補	牛 Supplen	nent	
		and but a	Application					
工作項目		川運動教練 Sports c	oach	Type	Type 原許可文號 permit No			
Job Item		2運動員 Athlete			□補	簽 Re-issue	e	
					許可文號 permit No			
					☐ 其他 Other:			T
		繳費日		年	月	日	郵局局號	
繳費資	訊	Payment date	e (Y)		(M)	(D)	Branch code	
Applicatio	n fee	劃撥收據號碼(8码	馬)或交	易序號(9碼)				
		Receipt No.(8 digi	ts) or tr	ansaction No.(	9 digits)			
本申請案	回函		縣(County)					其(Town)/市(City)
投遞地	址		市(City)				區(1	District)
Applicat	ion	路(Rd.)	1	段(Sec.)	巷(Lane)	弄(Al	ley) 號(No.)	樓(F.)
Return Ad	dress	街(St.)						
□ 本申請	案若係	委託私立就業服務	機構辦	·····································	並填寫	以下欄位	 資料。	
		f this application has						d please fill out the
followin	_						1	
		業服務機構名稱:	1				[二] (單位圖	記 Chop)
		nissioned private em	pioym	ent services ag	ency		單位章	
2. 許可證字號 License No.:     3. 專業人員 Specialist:								
(須親自簽名 must sign personally)							I I	1 負責人章
4. 聯絡電話 Contact Tel:								
							1	
□ 太申請:	室 回 承		Гу	<b>並加附【親</b> 自	<b></b>	明書】。		
		erson document picl					Pickup Declaratio	n <b>I</b>
2	PC	wording pro-	P #11		r			4
		<b>少</b>	田后	Dogumant	Doggr	tion Us	o Only	
		<b>收义</b> 等	巾匝	Document	vecel	111011 US	t Olly	

聘僱外國特定專業人才工作許可申請書(ESP-外國特定專業人才從事運動教練/運

#### Foreign Special Professional Personnel Employment Work Permit Application

雇主資訊 Employer Information						
單位名稱						
Entity Name						
單位統一編號		單位章及負責人章:	Seals of Entity and Owner			
Entity Tax ID No.						
負責人		單位章	 			
Owner						
行業類別代碼						
Industry Category Code		! !				
	□ 學校 Schools					
	□ 政府機關(構)或行政法人					
	Government agencies (institu	utions) or administrative co	orporation			
	□ 公益體育團體 Non-profit s	ports groups				
<b>雇主資格</b>	□ 營業項目包括體育運動等相	目關業務之公司				
准土貝恰 Employer Qualification	Companies that are involved	in physical educations, sp	orts and related businesses			
Employer Quantication	□ 參與國家單項運動總會或情	協會主辦之體育運動競賽	, 附有證明文件之機構或公			
	司					
	Companies or organizations that participate in the sports competitions and games					
	organized by national sports federations or associations, with certificates proving					
	participation	ı	1			
	姓名	電話	傳真			
	Name	Tel	Fax			
連絡人	姓名	電話	傳真			
Contact	Name	Tel	Fax			
	Email:					
<u>★ 実</u> 課 佐 之 且 體 理 由 並 i	1 說明聘僱外國人之正面效益(展3					
	hiring case and explanation of the		or foreigner (not necessary for			
hiring extension):	ming case and enplanament of	positive continue of management	g foreigner (not necessary			
ming encourage.						
補發切結(補發務必勾選)Affidavit of Re-issuance (necessary for Re-issue)						
	□ 具切結書人因不慎遺失或毀損貴部核發之工作許可函,並申請補發,如有虛構事實或其他非法行為,願					
負法律上一切之責任。 I applied re-issuance due to accidently lost or damaged the work permit issued by the Ministry of Labor. If there						
	•	•	the Ministry of Labor. If there			
is any fictitious fact or	violation of laws, I shall bear leg	al responsibility.				

# is any fictitious fact or violation of laws, I shall bear legal responsibility. 受聘僱外國人名冊 (ESP-外國特定專業人才從事運動教練/運動員專用)

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## **Employed Foreign Worker Name** List

單位(雇	星主)名科	<b></b>	單位印章:							
Entity (	Employer	) Name		Entity Seal						
No.1				<u> </u>						
110.1		Surname	性別	國籍 (或地區)						
英文	<b>工姓名</b>		Gender	Nationality (or region )						
Englis	h Name	Given name	出生日期	西元 (A.D.)						
-b- \	- 11 <i>b</i> r		Birthday	年(Y) 月(M) 日(D)						
, -	C姓名 se Name		最高學歷	□ 博士 Ph.D □ 碩士 MA □ 學士 BA □ 專科 Vocational □ 高中(含)以下 High School or less						
	· · · · · · · · · · · · · · · · · · ·		Highest Level of Education							
Passp	ort No.		Education							
	官話號碼		電子郵件信箱							
Mobile	number		E-mail							
申請聘	<b>鲁僱期間</b>	起 From	迄 To							
Employm	ent Period	年(Y) 月	(M) 日(D)~	年 (Y) 月 (M) 日 (D)						
暗	栈稱		職業類別代碼	每月薪資 新臺幣 NT\$						
	Title		Occupation Category Code	Monthly Salary						
工作	 F內容		工作地址	Salary						
	scription		Working Address							
	具備	外國特定專業人才資格	各 Foreign specialist po	ersonnel with special expertise						
	□ 科技領	頁域 (符合科技部公告	告第點資格)							
		Meet the requirement of Science & Technology expertise announced by Ministry of Science								
		]經濟領域(符合經濟部公告第點資格)								
		Meet the requirement of Economic expertise announced by Ministry of Economic Affairs								
		」教育領域(符合教育部公告第點資格) Meet the requirement of Education expertise announced by Ministry of Education								
		文化、藝術領域(符合文化部公告第點第項資格)								
	Meet the requirement of Culture & Arts expertise announced by Ministry of Culture									
. 1	□ 體育領域(符合教育部公告第 點第 項資格)									
請單選	Meet the requirement of Sport expertise announced by Ministry of Education									
Choose one	□ 金融領域(符合金管會公告第點資格)									
	Meet the requirement of Financial expertise announced by Financial Supervisory Commission									
	□ 法律領域(符合法務部公告為我國律師或外國法事務律師及第點資格)									
	Meet the requirement of Law expertise announced by Ministry of Justice									
	□ 建築設計領域(符合內政部公告全部資格) Meet all the requirement of Architecture expertise announced by Ministry of the Interior									
	■ 國防領域(符合國防部公告第點資格)									
	Meet the requirement of National Defense expertise announced by Ministry of National Defense.									
		頁域(符合數位發展部								
		Meet the requirement of Digital expertise announced by Ministry of Digital Affairs.								
備註 No	te									

## 受聘僱外國人名冊 (ESP-外國特定專業人才從事運動教練/運動員專用)

### **Employed Foreign Worker Name List**

單位(雇主)名稱:						印章:	單位章			
Entity (	Employer	) Name			Entity	Seal				
No.2										
		Surname	性別			(或地區)				
	C姓名 sh Name	Given name	Gender		1	ty (or region	1)			
Eligiis	sii Name		出生日期 Birthday		西元 (A.D.) 年 (Y) 月 (M) 日 (D)					
•	t姓名 se Name		最高學歷 Highest Level of Education		□ 博士 Ph.D □ 碩士 MA □ 學士 BA □ 專科 Vocational □ 高中(含)以下 High School or less					
	Strame g號碼									
Passp	ort No.									
	医話號碼		電子郵件信箱							
	e number	du Essa sus	E-mail							
,	号僱期間 ient Period	起 From 年(Y) 月	选 To (M)	日(D)~	年 (Y)	月 (M)	日 (D)			
		1 (1) /1	· · ·		1 (1)	毎月薪資	新臺幣 NT\$			
	战稱 o Title		Occupation Category			Monthly				
			Code			Salary				
	作內容			作地址						
Job Description       Working Address         具備外國特定專業人才資格 Foreign specialist personnel with special exper					 knertise					
	Γ	頁域 (符合科技部公告	_			<u> </u>	r			
		Meet the requirement of Science & Technology expertise announced by Ministry of Science								
	□ 經濟領									
	Meet t	eet the requirement of Economic expertise announced by Ministry of Economic Affairs								
		■ 教育領域(符合教育部公告第點資格)								
	Meet the requirement of Education expertise announced by Ministry of Education									
	□ 文化、藝術領域(符合文化部公告第 點第 項資格) Most the requirement of Culture & Arts expertise appearand by Ministry of Culture									
請單選	Meet the requirement of Culture & Arts expertise announced by Ministry of Culture									
請單選 │ □ 體育領域(符合教育部公告第						tion				
						<i>y</i> =1 2 a a c a .				
	Meet the requirement of Financial expertise announced by Financial Supervisory Commission									
		□ 法律領域(符合法務部公告為我國律師或外國法事務律師及第點資格)								
	Meet the requirement of Law expertise announced by Ministry of Justice									
	│									
	<ul><li>■ 國防領域(符合國防部公告第 點資格)</li></ul>									
	Meet	the requirement of Nat			se announc	ed by Minis	stry of National			
	Defens	ense.								

	□ 數位領域(符合數位發展部公告第點資格)	
	Meet the requirement of Digital expertise announced by Ministry of Digital Affairs.	
備註 No		

## 填表及書面送件須知 (ESP-外國特定專業人才從事運動教練/運動員專用)

#### **Guidance Notes**



申請書 Application Form							
欄位 Field	填寫方式及說明 Guidance						
單位(雇主)名稱	請填寫單位中文全名。						
Entity Name	Please enter full entity name in Chinese.						
申請項目	若係申請資料異動,請勾選「其他」,並填寫異動事由。						
Application Type	If you apply for changing information, please tick "other" and include the reason.						
	郵局收據編號(8碼) 存款金額						
	Receipt No.(8 digits) 00002660 104/06/11 12:01:22 003110 1A6 359779						
	能人不担手續費 鄉費日期 Payment date						
<b>始</b>	郵局局號 Branch code 電腦記錄						
繳費資訊 Application fee	対した transaction No.   郵 局 局 號 Branch code						
7 ipplication ice	交易序號 transaction No. E-8103097 經辦局章觀						
	郵政劃撥儲金存款收據						
	收號 19058848						
	人						
量位統一編號 單位統一編號	若係首次提出申請,請檢附統一編號編配證明影本。						
Entity Tax ID No.	For those employers that submit application for the first time, allocation notice of unified						
	business number shall be attached						
負責人	請填寫單位負責人(代表人)之姓名。						
Owner	Please enter the name of the owner.						
行業類別代碼	請至「外國人在臺工作服務網」>「申請表件」>「行職業類別代碼」查詢。						
Industry Category Code	Look it up at the website of EZ Work Taiwan > Application Forms > Code of Standard Industrial						
	受聘僱外國人名册 Employed Foreign Worker Name List						
欄位 Field	填寫方式及說明 Guidance						
工作內容	請具體描述外國人所擔任職務之工作內容。						
Job Description 具備外國特定專	Please describe specifically the tasks or duties of the position.						
★備外國行足等 業人才資格	請至「外國專業人才延攬及僱用法資訊專頁」查詢各部會公告資格。 To check the requirement announced by Ministrys, look it up at the website of "Act for the						
Foreign specialist	Recruitment and Employment of Foreign Professionals"						
personnel with							
special expertise							
	其他注意事項 Others						
申請方式	1. 網路傳輸方式申請:應使用「外國專業人員工作許可申辦網」線上申辦方式辦理。						
Methods of	2. 經勞動部同意採書面送件方式申請:						

application	(1)由專人送至機關收件櫃台辦理。
11	(2)利用掛號郵寄申請,郵寄地址:100臺北市中正區中華路一段39號10樓,收件人註
	明:勞動力發展署(申請聘僱外國專業人員)收。
	(3)相關申請書表可至「外國人在臺工作服務網」>「申請表件」下載,或至機關收件
	櫃台索取。
	3. 可親自辦理或委託私立就業服務機構辦理。
	1. Application via internet: Please use the on-line application function in Work Permit
	Application Webpage for Foreign Professional, the address: <a href="https://ezwp.wda.gov.tw/">https://ezwp.wda.gov.tw/</a> .
	2. Application via written correspondences:
	i. Personally delivered Application to Reception Counter No. 6 for processing.
	ii Mail application via registered mail.
	iii. Related application forms can be downloaded from EZ Work Taiwan > Application Forms
	or obtained from the agency Reception Counter.
	3. Application can be completed personally or entrusted to a private employment service agency.
	1. 網路傳輸方式申請:若資料齊全,且雇主及外國人均符合所訂定的資格及條件,自本
	部系統收件次日起7個工作日。
	2. 書面送件方式申請:若資料齊全,且雇主及外國人均符合所訂定的資格及條件,自本
	部收受案件次日起12個工作日。
申辦作業時間	1. Application submitted online
Application	7working days (counting from the next day when the application has been received),
processing time	given that all the documents are complete and both the employer and employee have
processing time	met the criteria.
	2. Application submitted in person
	12 working days (counting from the next day when the application has been received),
	given that all the documents are complete and both the employer and employee have
	met the criteria
	(新聘及展延每案新臺幣500元;補發每案新臺幣100元)
	1. 利用郵政劃撥。劃撥戶名:勞動部勞動力發展署聘僱許可收費專戶,劃撥帳號:
審查費繳交	19058848
Examination	2. 至機關收件櫃台現場繳交。
fee payment	(New hire and Extension NT \$500 per case; Re-issue NT \$100 per case)
	1. Via postal remittance, Account name: Work Permit Account of Workforce Development Agency, Account
	No.: 19058848).
	2. Payment to the Reception Counter.  1. 請至「外國人在臺工作服務網」>「外國專業人才延攬及僱用法」查詢。
	1. 請主·外國入任室工作服務網」/ 外國等某人才延復及僱用法」查詢。   2. 書面送件所附相關資料係為影本者,應加註「與正本相符」之文字,並加蓋申請單位
應備文件	2. 青面运行所附相關貝科係為影本者,應加註·與止本相付」之义子,並加蓋申請单位 及負責人印章。
Documents	2. Look it up at the website of EZ Work Taiwan > Foreign Professionals to Work in Taiwan.
required	2. If you apply for the use of written submittals, information and certification documents are
required	copies, they should be marked with the words: "same as originals" and stamped with the seal
	of applicant entity and owner.
	1. 如要親自取件,須填具「親自領件聲明書」並指派專人至機關收件櫃台送件申請。
親自取件	1. 如安親自取什,須填具, 親自領什軍明書」並指派等人生機關收什個台送什中請。 2. 於案件核准後,請憑收件(親取)回條並黏貼取件人身分證(護照或居留證)正、反面影
In-person	本親自領取,倘於指定期限內未親自領取者機關將以掛號寄出。
Document	本税目領取,何亦相及期限內本税目領取有機關府以街號可以。  1. If you wishes to pick-up documents in-person, "In-person Document Pick-up Declaration"
Pickup	must be filled-out, and you should submit application to the agency Reception Counter.
	must be fined-out, and you should submit application to the agency Reception Counter.

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	$2.\ After \ application \ approval, \ a \ copy \ of \ ID \ (passport \ or \ ARC) \ and \ pick-up \ documents \ in-person$			
	with a receipt slip shall be attached. If documents have not been picked-up within the specified			
	time limit, agency will mail out documents via registered mail.			
申辦進度查詢	請至「外國人在臺工作服務網」>「申請進度查詢」進行查詢。			
Application status	You can check the status at the website of EZ Work Taiwan > Application Status.			
	1. 勞動部勞動力發展署 Workforce Development Agency, MOL			
	https://www.wda.gov.tw			
	2. 外國人在臺工作服務網 EZ Work Taiwan			
機關網站與聯繫	https://ezworktaiwan.wda.gov.tw			
Officail Websites	3.外國專業人員工作許可申辦網 Work Permit Application Webpage for Foreign Professional			
& Contact	https://ezwp.wda.gov.tw			
	4. 諮詢電話 Support Hotline: (02) 89956000			
	5. 機關收件櫃台:臺北市中正區中華路一段39號10樓			
	Reception Counter: No.39 Zhonghua Rd., Sec. 1, 10 Fl., Zhongzheng District, Taipei City			

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